

EL PASO CENTRAL APPRAISAL DISTRICT (PROVIDER #1024/1743)  
5801 TROWBRIDGE DRIVE EL PASO, TEXAS 79925  
2023-2024 EDUCATION SCHEDULE & REGISTRATION

All courses begin at 8:30 a.m. , unless noted otherwise.

### September 2023

**1. Course 4 Business Personal Property Appraisal (26928)**

**Date:** September 18-21, 2023  
**Duration:** 3.5 days  
**Credit Hours:** 18.00  
**Instructor:** Cameron S. Hurd, RPA  
**Cost:** \$200.00

### October 2023

**2. Course 30 Ethics for Property Tax Professionals (26930)**

**Date:** October 2-3, 2023  
**Duration:** 2.0 days  
**Credit Hours:** 8.50  
**Instructor:** Dinah L. Kilgore, RPA  
**Cost:** \$100.00

**3. Course 30: Ethics for Property Tax Professionals (26930)**

**Date:** October 4-5, 2023  
**Duration:** 2.0 days  
**Credit Hours:** 8.50  
**Instructor:** Dinah L. Kilgore, RPA  
**Cost:** \$100.00

**4. Course 32 USPAP (26273)**

**Date:** October 16-18, 2023  
**Duration:** 2.5 days  
**Credit Hours:** 12.50  
**Instructor:** Michael Cervantes, RPA  
**Cost:** \$150.00

### December 2023

**5. IAAO Course 101 Fundamentals of Real Property Appraisal**

**Date:** December 4-8, 2023 (Monday – Friday)  
**Time:** 8 a.m. – 5 p.m.  
**Credit Hours:** 30.00  
**Instructor:** Marion R. Johnson, CAE (Lifetime)  
**Cost:** \$470.00  
**Registration deadline:** October 27, 2023  
**Cancellation deadline:** October 30, 2023, *to allow for full refund.*  
**Course details via IAAO website:** <https://www.iaao.org/>.

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January 2024

**6. IAAO Course 102 Income Approach to Valuation**

**Date:** January 22-26, 2024 (Monday – Friday)  
**Time:** 8 a.m. – 5 p.m.  
**Credit Hours:** 30.00  
**Instructor:** Marion R. Johnson, CAE (Lifetime)  
**Cost:** \$470.00  
**Registration deadline:** December 15, 2023  
Cancellation deadline: December 18, 2023, *to allow for full refund.*  
Course details via IAAO website: <https://www.iaao.org/>.

**7. Course 101: Introduction to Texas Property Tax System-Property Tax Administration (TBD)**

**Date:** January 29-31, 2024  
**Duration:** 2.5 days  
**Credit Hours:** 15.00  
**Instructor:** Arik M. Wright, RPA  
**Cost:** \$150.00

February 2024

**8. Course 102: Property Tax Appraisal (TBD)**

**Date:** February 5-7, 2024  
**Duration:** 2.5 days  
**Credit Hours:** 15.00  
**Instructor:** Arik M. Wright, RPA  
**Cost:** \$150.00

**Check/Money Order payable to:** El Paso Central Appraisal District

**Send Registration and Fee to:** 5801 Trowbridge Drive, El Paso, Texas 79925

**Seating is limited.** Confirm space availability prior to submitting your registration by contacting our Administrative Department at 915-780-2005 or via email at [diornel@epcad.org](mailto:diornel@epcad.org).

**Registration Deadline(s):** State Certification/CE courses preferably *30 days prior* to the start date; IAAO or other professional development course deadlines specified with course details.

**Cancellation/Refunds:** Cancellation notice must be received in writing - via email, fax or USPS. Cancellations received after the 'Cancellation deadline' date will incur an administrative processing fee or forfeiture of total registration fee. EPCAD will issue refunds after the completion of the respective course. *If due to unforeseen circumstances EPCAD cancels a course, students will be notified and refunded the full registration fee.*

**Class location:** EPCAD classroom (1<sup>st</sup> floor) unless noted otherwise.

**Course Materials:** Distributed on the first day of class (unless noted otherwise).

**Contact:** Dina J. Ornelas, Administration Department, Tel. 915-780-2005; Email: [diornel@epcad.org](mailto:diornel@epcad.org) or [admin@epcad.org](mailto:admin@epcad.org).

Thank you for your interest in attending courses at EPCAD.

*Dinah L. Kilgore, RPA*

EPCAD Executive Director / Chief Appraiser

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**COURSE REGISTRATION**

**Course No. /Title:** \_\_\_\_\_

**Dates:** \_\_\_\_\_

**Location:** EPCAD, 5801 Trowbridge Drive, El Paso, Texas 79925

**Course Fee:** \$\_\_\_\_\_ **Checks payable to:** El Paso Central Appraisal District)

**Contact:** Dina Ornelas, 915-780-2005 – Email: [diornel@epcad.org](mailto:diornel@epcad.org)

Location: EPCAD Classroom (First floor)  
Name: \_\_\_\_\_

**Please type or print clearly**  
TDLR/License # \_\_\_\_\_

Title: \_\_\_\_\_

Entity/Firm: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

Work Tel. # \_\_\_\_\_

State & Zip \_\_\_\_\_

Cell Tel. # \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Purpose for taking course:**

- Working toward Texas Certification
  - Preparing for State exam: Level III  or Level IV
- Working toward International Designation
- Continuing Education Credit (CEs)

**Years involved in appraisal profession:** \_\_\_\_\_

**Registration to:** Dina Ornelas/Administration Department  
**Check payable to:** **El Paso Central Appraisal District**  
5801 Trowbridge Drive  
El Paso, TX 79925  
Tel: 915-780-2005  
E-Mail: [diornel@epcad.org](mailto:diornel@epcad.org)

**DO NOT FILL – FOR EPCAD ACCOUNTING**

Paid w/check # \_\_\_\_\_ w/money order # \_\_\_\_\_ EFT \_\_\_\_\_ Amt \$ \_\_\_\_\_

Date received: \_\_\_\_\_ By Initials \_\_\_\_\_