



Minutes from November 21, 2024, Meeting

The El Paso Central Appraisal District (EPCAD) Board of Directors held its regular meeting on November 21, 2024, at 5:02 p.m. in the Conference Room of the EPCAD office, located at 5801 Trowbridge Drive, El Paso, Texas. A quorum was established with the following seven members present:

- Tanny Berg
- Sergio Coronado
- Alfred Gonzalez
- Shane Haggerty
- Melody Jimenez
- Walter Miller
- Eduardo Mena
- Jackie York

Mr. Joe Longoria of Perdue, Brandon, Fielder, Collins, and Mott LLP, legal counsel for EPCAD, attended the meeting by phone.

Ms. Carmen Hegeman of Dunbar, Armendariz, Hegeman Law Firm, and Ms. Chris Borunda of Robles, Bracken & Hughes Law Firm, both also legal counsel for EPCAD, attended in person.

The Pledge of Allegiance to the flag of the United States and the Texas flag was recited.

AGENDA ITEM 1 - PUBLIC COMMENT

Ms. Dinah L. Kilgore, EPCAD Executive Director/Chief Appraiser, stated that no one had signed up to comment publicly.

AGENDA ITEM 2 – STAFF RECOGNITION

Ms. Kilgore recognized Ms. Yvonne De La Cruz and Ms. Ana Garcia for their 20 years of dedicated service.

Chairman Berg, the Board, and all attendees congratulated the honorees.

ACTION AGENDA ITEM 3 - APPROVAL AND SIGNING OF MINUTES – OCTOBER 17, 2024 MEETING

Ms. York moved to approve the minutes from the October 17, 2024 meeting as presented; Mr. Mena seconded, and the vote was called and approved.

ACTION AGENDA ITEM 4 - DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF APPRAISAL REVIEW BOARD (ARB) MEMBERS

Mr. Berg thanked Board members on the ARB committee - Ms. Jimenez, Mr. Gonzalez, and Mr. Mena. The committee members shared their comments on the committee's work.

Mr. Mena, committee chair, provided an overview of the selected individuals and named the 2025 ARB board members. A total of 45 members were appointed, along with seven alternates. Mr. Mena added that an ARB code of conduct was established.

Additionally, Ms. Kilgore outlined the requirements for ARB membership.

Mr. Haggerty moved to approve the ARB members; Mr. Mena seconded, and the vote was called and approved.

ACTION AGENDA ITEM 5- DISCUSSION AND POSSIBLE ACTION REGARDING THE DESIGNATION OF A VOTING DELEGATE AND ALTERNATE TO ATTEND THE 2025 TEXAS ASSOCIATION OF APPRAISAL DISTRICTS (TAAD) CONFERENCE

Ms. Kilgore informed the Board that appraisal districts must select a delegate and an alternate to vote at the annual Texas Association of Appraisal Districts (TAAD) conference, scheduled for February 16–19, 2025, at the JW Marriott in Austin, Texas.

Mr. Berg encouraged everyone to attend the conference to learn about the latest laws, regulations, and practices affecting appraisal districts. Ms. York, Mr. Haggerty, Ms. Jimenez, and Mr. Coronado expressed interest in attending the conference.

Mr. Miller moved to appoint Mr. Berg as the delegate and Mr. Mena as the alternate; Mr. Haggerty seconded, and the vote was called and approved.

ACTION AGENDA ITEM 6 - DISCUSSION AND POSSIBLE ACTION ON THE ACCEPTANCE OF EL PASO COUNTY ISD'S RESOLUTIONS REGARDING EPCAD'S AUTHORITY TO PROTEST, IF NECESSARY, THE STATE COMPTROLLER'S PROPERTY VALUE FINDINGS

Ms. Kilgore explained that EPCAD received a resolution from the San Elizario Independent School District, granting EPCAD the authority to act if the State Comptroller's PVS places the district outside the confidence level.

She requested Board approval of the resolution to enable EPCAD to take action if necessary, emphasizing that Board approval is required to authorize any protest. Ms. Kilgore also addressed questions from Board members.

Mr. Mena moved to approve the resolution from the San Elizario Independent School District, authorizing EPCAD to act if the State Comptroller's PVS places the district outside the confidence level; Mr. Haggerty seconded the motion, and the vote was called and approved.

AGENDA ITEM 7 – TAXPAYER LIAISON REPORT

Ms. Tracy Carter, EPCAD Taxpayer Liaison Officer (TLO), informed the Board of the following:

- The Board of Directors' ARB Appointing Committee completed the interview process on November 8, 2024.
- The ARB Committee appointed Mr. Louis Mona as ARB Chairman and Mr. Alfredo Alvarez as ARB Secretary.
- The ARB panels were in session from October 15 -18, 2024, to address late protests.
- The Texas Comptroller's office received all comments and ARB surveys on November 4, 2024.

Ms. Carter concluded her report after addressing questions from the board members.

AGENDA ITEM 8 – CHIEF APPRAISER REPORT

Ms. Dinah Kilgore, EPCAD Executive Director/Chief Appraiser, provided the Board with the following updates:

- Mr. Robert Garcia, EPCAD HR Project Coordinator/HR Assistant, coordinated the following community events:
 - EPCAD hosted its Health Fair on October 23, 2024, featuring multiple vendors offering various health services, free screenings, and wellness resources.
 - Volunteer assistance was provided for the El Paso Fighting Hunger Food Bank on November 14 and 21, 2024.
- Appraisers are currently conducting fieldwork.
- The external audit has commenced and the report is expected to be available by February 2025.
- The next Board meeting is scheduled for January 16, 2025, to include the new Board members.
- After December 15, 2024, entities and nominees will be notified of their appointments to the Board.

This concluded Ms. Kilgore's report.

The open meeting was adjourned at 5:28 p.m. to enter Executive Session.

AGENDA ITEM 9 - EXECUTIVE SESSION UNDER THE AUTHORITY OF TEX GOV'T. CODE § 551.071 & 551.074 TO DISCUSS LEGAL AND PERSONNEL MATTERS

- a. Discussion with Attorney Chris Borunda.

- b. Discussion of the Taxpayer Liaison Officer 2024 evaluation packet. Packet was provided to Board members at the October 17, 2024 Board of Directors meeting.
- c. Discussion of the Chief Appraiser 2024 evaluation packet. Packet was provided to Board members at the October 17, 2024 Board of Directors meeting.

ACTION AGENDA ITEM 10 -DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS LISTED ITEMS


- a. Ms. York moved to accept council's recommendation regarding the personnel issue; Mr. Mena seconded the motion, and the vote was called and approved.
- b. Mr. Coronado moved to accept the council's recommendation regarding the Taxpayer Liaison Officer's 2024 evaluation, with the Chief Appraiser to act on the recommendations based on the performance evaluation; Mr. Mena seconded, and the vote was called and approved.
- c. Mr. Coronado moved to accept the council's recommendation regarding the Chief Appraiser's 2024 evaluation, with the Chief Appraiser to act on the recommendations based on the performance evaluation; Mr. Mena seconded, and the vote was called and approved.

With no further business, the meeting was adjourned at 6:21 p.m.



Tanny Berg, Chair
El Paso Central Appraisal District
Board of Directors

ATTEST:



Shane Haggerty, Secretary
El Paso Central Appraisal District
Board of Directors
Date Approved: 1/16/25



Texas Association
of Appraisal Districts

DESIGNATION OF VOTING DELEGATE
Forty-fourth Annual Conference
Delegate Assembly and Business Meeting

The El Paso Central Appraisal District designates the following delegate and alternate delegate for the Delegate Assembly and Business Meeting on Tuesday, February 18, 2025, 1:35 p.m.

Voting Delegate:

_____ Tanny Berg

Alternate Voting Delegate:

_____ Eduardo Mena

Please return this form by no later than February 4, 2025.

Scan and email to kkemp@taad.org

Please Note: The district membership status must be current and valid to vote in the election.



EL PASO CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS RESOLUTION

AGENT FOR SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT CONCERNING TEXAS

COMPTROLLER'S 2024 PROPERTY VALUE STUDY

The El Paso Central Appraisal District Board of Directors in accordance with Texas Administrative Code, Title 34, Part 1, Chapter 9, Subchapter L, Rule 9.4302 hereby accepts agency for the San Elizario Independent School District (SEISD) concerning the 2024 Comptroller's Property Value Study, resolved by the SEISD Board of Trustees effective October 9, 2024.

The resolution was adopted by a majority vote of the El Paso Central Appraisal District Board of Directors on November 21, 2024.



Tanny Berg
Chairman, Board of Directors



Shane Haggerty
Secretary, Board of Directors