



Minutes from November 18, 2021

The El Paso Central Appraisal District Board of Directors held its regular meeting on Thursday, November 18, 2021 at 5:02 p.m., in the Conference Room of the El Paso Central Appraisal District (EPCAD), 5801 Trowbridge Drive, El Paso, Texas, with the following quorum of seven members present.

1. Joshua Acevedo
2. Tanny Berg
3. Eduardo Mena
4. Walter Miller
5. Laure Searls
6. David Stout
7. Jackie York

Attorney Carmen Hegeman of Dunbar, Armendariz, Hegeman Law Firm, EPCAD legal counsel, was in attendance for the entire meeting.

The first order of business was to recite the pledge of allegiance to the flag of the United States of America and the pledge of allegiance to the Texas state flag.

AGENDA ITEM 2 –

STAFF RECOGNITION - 20 YEARS OF SERVICE – DANIEL BENTLEY, GUADALUPE BORJON, LORENA CASTAÑEDA, MICHAEL CERVANTES, HOWARD JOHNSON JR., DAVID MARTINEZ, BEATRIZ MEDINA, GABRIELLE MELENDEZ, AND YOLANDA TORRES; 25 YEARS OF SERVICE – IMELDA OSBURN; 30 YEARS OF SERVICE - BERTHA JOHNSON AND VINCE ZUBIA; 35 YEARS OF SERVICE – DIANA GARZA; 40 YEARS OF SERVICE – ELIZABETH DUEÑAS, EVANGELINA SANCHEZ, AND ANA REYES

Ms. Dinah Kilgore, EPCAD Chief Appraiser, recognized the following employees for their years of service at EPCAD.

20 Years of Service

Daniel Bentley
Guadalupe Borjon
Lorena Castañeda
Michael Cervantes
Howard Johnson, Jr.
David Martinez
Beatriz Medina
Gabrielle Melendez
Yolanda Torres

25 Years of Service
Imelda Osburn

30 Years of Service
Bertha Johnson
Vince Zubia

35 Years of Service
Diana Garza

40 Years of Service
Elizabeth Dueñas
Evangelina Sanchez
Ana Reyes

Chairman Miller, the Board, and all those in attendance congratulated them.

AGENDA ITEM 1 -

BOARD MEMBER RECOGNITION- LAURE SEARLS

Chairman Miller recognized Ms. Searls for her service on EPCAD's Board of Directors. He, the Board, and all those in attendance congratulated Ms Searls.

AGENDA ITEM 3 -

PUBLIC COMMENT

Ms. Kilgore stated that no one had signed up to make public comment.

ACTION AGENDA ITEM 4 -

APPROVAL AND SIGNING OF MINUTES FROM OCTOBER 21, 2021 MEETING

Mr. Mena made a motion to approve the October 21, 2021, Minutes as presented; Mr. Berg seconded; the vote was called and approved.

ACTION AGENDA ITEM 5 -

DISCUSSION AND POSSIBLE ACTION REGARDING THE DESIGNATION OF A VOTING DELEGATE AND ALTERNATE TO ATTEND THE 2022 TEXAS ASSOCIATION OF APPRAISAL DISTRICTS (TAAD) CONFERENCE

Ms. Kilgore informed the Board that appraisal districts are directed to select a delegate and an alternate to vote at the annual Texas Association of Appraisal District (TAAD).

conference. The TAAD conference is scheduled for February 6-9, 2022, at the Gaylord Texas Resort and Convention Center, Grapevine, Texas.

Chairman Miller opened the floor for a motion to appoint a delegate and an alternate.

Ms. Searls motioned that Mr. Berg be the delegate and Mr. Mena the alternate.

Both Mr. Berg and Mr. Mena seconded the motion as the delegate and alternate; the vote was called; the motion was approved.

AGENDA ITEM 6 -

TAXPAYER LIAISON REPORT

Ms. Tracy Carter, Taxpayer Liaison Officer (TLO), provided the Board with a packet containing taxpayer evaluations and a follow-up report.

She further informed the Board:

- The Appraisal Review Board (ARB) received twenty-four applications to fill nineteen ARB vacancies.
- In December 2021, Ms. Carter will assist Administrative Judge Linda Chew in the selection of new ARB members and the Chair and Secretary.
- The ARB heard late protests November 1-9, 2021.

With no questions from the Board, this concluded Ms. Carter's report.

AGENDA ITEM 7 -

CHIEF APPRAISER REPORT – DINAH L. KILGORE

Ms. Kilgore, EPCAD Executive Director/Chief Appraiser, informed the Board:

- EPCAD recognized fourteen veteran employees on November 10, 2021.
- Board appointment/reappointments are due by December 31, 2021.
- There will not be a board of directors meeting in December 2021.
- The EPCAD Board of Directors training will be held on January 20, 2022.
- EPCAD employees participated in a can food and blanket drive for the Rescue Mission and food bank.

- Appraisal fieldwork is ongoing.
- Starting January 1, 2022, EPCAD's building hours will be 7:00 a.m. to 6:00 p.m.

Mr. Berg asked about the construction process.

Ms. Kilgore replied that Bace Contractors will start work the following week and the cost has not changed.

With no questions from the Board, this concluded Ms. Kilgore's report.

AGENDA ITEM 8 -

EXECUTIVE SESSION UNDER THE AUTHORITY OF TEX GOV'T. CODE § 551.071 & 551.074 – DISCUSSION OF LEGAL MATTERS WITH ATTORNEY

ACTION AGENDA ITEM 9 -

DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS ITEM

No discussion or action on this item.

With no further business to come before the board, the meeting adjourned at 5:30 p.m.



Eduardo Mena , Chair
El Paso Central Appraisal District
Board of Directors

ATTEST:



Tanny Berg , Secretary
El Paso Central Appraisal District
Board of Directors
Date Approved: 1/20/21