



EL PASO CENTRAL APPRAISAL DISTRICT

2023/2024 BUDGET

ADOPTED

MAY 18, 2023

Dinah L. Kilgore, R.P.A.
EXECUTIVE DIRECTOR/CHIEF APPRAISER
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State of Texas §
 §
 County of El Paso §

EL PASO CENTRAL APPRAISAL DISTRICT RESOLUTION
ADOPTING THE 2023/2024 OPERATING BUDGET FOR THE
EL PASO CENTRAL APPRAISAL DISTRICT

BE IT RESOLVED by the Board of Directors of the El Paso Central Appraisal District that the District Operating Budget for the fiscal year 2023/2024 be adopted and approved in the total amount of \$22,038,298.15. The Board hereby adopts the attached Budget detail with the understanding that the assignment of funds by the Budget Categories or Budget Accounts are estimates only. Funds may be used between categories or accounts on an as-needed basis, with the exception of the contingency account, which requires Board approval prior to allocation of funds from said contingency account as per prior Board action.

BE IT FURTHER RESOLVED that this Budget for the fiscal year 2023/2024 be allocated to the taxing entities participating in the El Paso Central Appraisal District, based on each entity's most current levy for the year in which the Budget was prepared – **2023**.

ADOPTED this 18th day of May, 2023.

 Tanny Berg, Chair
 El Paso Central Appraisal District
 Board of Directors

ATTEST:

 Shane Haggerty, Secretary
 El Paso Central Appraisal District
 Board of Directors

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Mission Statement

The mission of the El Paso Central Appraisal District is to accurately and equitably interpret the market value of all taxable property in El Paso County.

Philosophy

It is the philosophy of the El Paso Central Appraisal District that, when treated fairly and with professionalism, the public is willing to pay their fair share to support the services provided by local government.

Motto

“Professionals Putting People First”

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SECTION A

BUDGET SUMMARY

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BUDGET SUMMARY

The primary function of the El Paso Central Appraisal District (EPCAD) is **to provide a timely and accurate appraisal roll to the taxing entities of El Paso County while providing quality service to the taxpayers in the most cost effective manner possible.** The El Paso Central Appraisal District has received two awards from the International Association of Assessment Officers: the Public Information Program Award in 2011 and the Certificate of Excellence for Assessment Administration (CEAA) in 2012. EPCAD recertified the CEAA in 2018. EPCAD has received a perfect score (100% rating) from the Texas State Comptroller for the 2011, 2013, 2015, 2017, 2019, and 2021 MAP reviews.

The El Paso Central Appraisal District is supported entirely by the participating taxing entities of El Paso County.

The **2023/2024 Adopted Budget** reflects a **11.09% increase** over the **2022/2023 Adopted Budget**. Payroll and all related expenses project a **11.05% increase**. Operating expenses project a **12.47% increase**. Contingency fund reflects a **12.47% increase**.

The overall summary by account for the **2023/2024 Adopted Budget** includes a breakdown of each EPCAD department.

5010 – Salaries & Wages

2022-23: \$9,471,370.78

2023-24: \$10,296,602.68

Increase: \$825,231.90

Budget category has **increased by 8.71%** from the current year's budget. The percentage of **Overtime** is **1.56%** or **\$160,719.56**. The Budget includes a **Market Adjustment** of **2.70%** or **\$278,272.08**, a **Step Adjustment** of **2.78%** or **\$286,620.25**, and a **Merit/Competency** of **2.87%** or **\$295,218.85**. To meet the needs of a growing El Paso County, EPCAD increased the full-time staff from 141 positions to 152 positions in fiscal year 2022/2023. Annually, there are more parcels to appraise, exemption applications to process, protests to hear, and appeals to litigate. Overtime is necessary to comply with the Texas Property Tax Code, which involves meeting deadlines and extended hours for property owners to appeal their value. Market increases are to keep pace with the growing competitive market for staff and wages. Step increases are required for employees that successfully pass appraisal level and designation exams, and Merit increases are required to award employees for above average competency in their position.

5020 – Payroll Related Expenses

2022-23: \$1,641,841.36

2023-24: \$1,663,538.94

Increase: \$21,697.58

	<u>2022-2023</u>	<u>2023-2024</u>	<u>Difference</u>
Health Insurance:	\$1,558,247.52	\$1,568,563.12	\$10,315.60
Vision Insurance:	\$0.00	\$0.00	\$0.00
Dental Insurance:	\$44,937.60	\$54,081.60	\$9,144.00
Life Insurance:	\$9,678.99	\$10,025.53	\$346.54
Disability Insurance:	\$25,733.76	\$27,603.73	\$1,869.97
Employee Assistance Program:	\$3,243.48	\$3,264.96	\$21.48

A major influence is the cost of Health Insurance in general. Coverage for dependents is 100% employee responsibility. Vision is a purchase option for employees.

5021 – Texas County and District Retirement System (TCDRS)

2022-23: \$1,314,626.27

2023-24: \$1,868,750.27

Increase: \$554,124.00

The 2023/2024 budget reflects the increase in employer match of 2.5 and the addition of ten (10) full time positions. The budget separates the TCDRS contributions from the Payroll Related Expenses. TCDRS actuarial studies and budgeted wages and salaries determine the contribution.

5025 – Payroll Taxes/Obligations

2022-23: \$1,338,838.52

2023-24: \$1,458,350.70

Increase: \$119,512.18

The budget separates the Payroll Taxes from the Payroll Related Expenses. The Payroll Tax increase is a direct effect of the increase in Salaries and Wages. Retirees are reported as an obligation.

5030 – Computer Expense

2022-23: \$13,000.00

2023-24: \$15,000.00

Increase: \$2,000.00

Budget category consists of computer maintenance parts and supplies, iPad accessories, and toner for the plotters used by GIS/Mapping, Commercial, and Residential Departments. The plotters are essential to produce maps and construction drawings for field inspections.

5035 – Software – Support & Licensing

2022-23: \$1,060,197.00

2023-24: \$1,276,299.00

Increase: \$216,102.00

Budget category includes all software, licensing, and maintenance requirements for general computer systems and the computer assisted mass appraisal (CAMA) system. The CAMA system is essential to satisfy the legal deadlines and appraisal requirements of the Texas Property Tax Code. Also includes real estate market analytics and research software. The following software, support and licensing represents the largest line items.

True Automation CAMA Maintenance Agreement:	\$247,565.00
Microsoft Enterprise Agreement:	\$235,000.00
Trepp Analytics:	\$52,000.00
PACS Customization:	\$50,000.00
Electronic Rendition Processing:	\$48,500.00
ESRI Software Maintenance:	\$43,442.00
CoreLogic Licenses:	\$42,918.00
PACS Mobile Cloud Hosting:	\$40,408.00
Matix:	\$40,072.00
VMWare – Hypervisor:	\$34,800.00
PACS Mobile Device and Device Server:	\$34,708.00
BIS – Online Appeals:	\$28,623.00
Real Capital Analytics:	\$22,000.00
Malware Protection and Threat Security:	\$20,000.00

5055 – Vehicle Insurance

2022-23: \$17,162.00

2023-24: \$17,162.00

Increase: \$0.00

EPCAD does not anticipate an increase in vehicle insurance for the 2023/2024 budget.

5060 – Gas/Oil/Maintenance (Vehicle)

2022-23: \$49,000.00

2023-24: \$49,000.00

Increase: \$0.00

EPCAD does not anticipate an increase in vehicle maintenance for the 2023/2024 budget.

5070 – Utilities

2022-23: \$200,000.00

2023-24: \$246,778.00

Increase: \$46,778.00

Due to current inflation, EPCAD estimates an increase in utility rates for the 2023/2024 budget.

5072 – Building Maintenance

2022-23: \$141,024.00 2023-24: \$147,079.00 Increase: \$6,055.00

Budget category estimates a small increase for 2023/2024 fiscal year. The increase is due to rising material and labor costs.

5075 – Janitorial

2022-23: \$10,000.00 2023-24: \$13,000.00 Increase: \$3,000.00

Budget category estimates a small increase for 2023/2024 fiscal year. The increase is due to rising material costs.

1610 – Fixed Assets

2022-23: \$48,650.00 2023-24: \$71,000.00 Increase: \$22,350.00

The fixed assets category estimates an increase primarily due to the purchase of local computer disk storage hardware. EPCAD replaces unusable or damaged equipment and furniture annually.

5090 – F/E Lease

2022-23: \$357,130.00 2023-24: \$429,406.00 Increase: \$72,276.00

Budget category is affected by the renewal of leases for workstations and monitors, data center hardware, wireless access points (expanded for better coverage), and network infrastructure switches. The outdated scanners owned by EPCAD will be replaced with new scanners under a 4-year lease.

5100 – F/E Maintenance

2022-23: \$104,604.00 2023-24: 130,654.00 Increase: \$26,050.00

The F/E maintenance category is primarily affected by the inflating cost of maintaining the server room fire suppression system and Liebert UPS, Fujitsu scanners, HP printers and security cameras.

5109 – Small Furniture & Equipment

2022-23: \$62,750.00

2023-24: \$60,990.00

Decrease: (\$1,760.00)

Annually small equipment and miscellaneous furniture purchases are required to replace broken or obsolete items.

5110 – Paper, Supplies

2022-23: \$75,565.00

2023-24: \$86,409.00

Increase: \$10,844.00

Supplies are a constant requirement, and this budget category is subject to yearly fluctuation. Because of more taxpayer protests, EPCAD anticipates an increase in paper supplies for the 2023/2024 fiscal year.

5111 – Printing

2022-23: \$39,503.00

2023-24: \$47,320.00

Increase: \$7,817.00

Printing is a constant requirement, and this budget category is subject to yearly fluctuation. Because of more taxpayer protests, EPCAD anticipates an increase in printing requirements for the 2023/2024 fiscal year.

5112 – Advertising Required by Law

2022-23: \$21,000.00

2023-24: \$21,000.00

Increase: \$0.00

EPCAD publishes quarter page ads in local newspapers several times a year, as mandated by the Property Tax Code. New legislation effective 2018 requires that advertising required by the Property Tax Code must be listed as a separate line item.

5113 – Advertising

2022-23: \$37,317.00

2023-24: \$37,317.00

Increase: \$0.00

As part of the Public Relations Plan, EPCAD utilizes newspaper and radio advertising by scheduling public service announcements alerting property owners of coming deadlines and requirements. Periodically, newspaper ads are published to solicit applications from citizens to serve on the Appraisal Review Board as requested by the local administrative district judge.

5120 – Postage & Mailing

2022-23: \$361,171.00

2023-24: \$395,797.50

Increase: \$34,626.50

Low home inventory continues to cause home prices to rise, and the fluctuating economy is directly affecting commercial properties. The 86th Texas Legislature passed new notice requirements. Property owners who may qualify for a homestead exemption get a notice. Property owners whose exemption was removed get a notice. Property owners may request that Appraisal Review Board appointment letters be sent by certified mail. EPCAD is now required to mail postcards to all taxpayers to comply with the new Truth-in-Taxation requirements.

5130 – Education, Dues

2022-23: \$189,872.70

2023-24: \$220,945.00

Increase: \$31,072.30

The bulk of this account is for the education and registration of Property Tax Professionals which include Registered Professional Appraisers. All appraisers register with the Texas Department of Licensing and Regulation (TDLR). All registrants must renew their license every 12 months. A minimum of 30 continuing education credits must be maintained to renew. Section 5.04 (b) of the Texas Property Tax Code stipulates an appraisal district reimburse an employee for any costs associated with courses or training programs sponsored or approved by TDLR.

Since 2008, and whenever possible, EPCAD hosts in-house courses. EPCAD opens these in-house courses to other appraisal districts as well as the local taxing entities such as the City of El Paso. EPCAD has state approved instructor certifications for multiple staff members to save on increasing travel costs. However, when in-house training is not available, travel is required.

The account also includes statutory training for ARB members provided by the Office of the Comptroller (Section 5.041, Texas Property Tax Code).

An important note, since TDLR assumed the role of licensing for appraisers, the shift towards the International Association of Assessing Officers (IAAO) courses is becoming more prevalent. Appraisers and appraisal districts must now adhere to IAAO Standards. Because IAAO courses are costly, EPCAD hosts one or two courses annually to save on travel costs. Through IAAO, three staff members have obtained the AAS designation and two have obtained the RES designation. IAAO designees must fulfil the required continuing education credits.

5140 – Bonding & Insurance

2022-23: \$30,458.00

2023-24: \$37,676.74

Increase: \$7,218.74

Texas Municipal League (TML) is the carrier for EPCAD's Liability Insurance and subject to the rates established by claims incurred by the pool. The Liability Insurance rates have an estimated small net increase for the 2023/2024 fiscal year. This account also includes the cost of public notaries.

5150 – Audit Fee & Consultation

2022-23: \$23,690.00

2023-24: \$26,637.00

Increase: \$2,947.00

The Audit Fee and Consultation category is budgeted for the mandated yearly financial audit of the El Paso Central Appraisal District and accounting consulting services.

5160 – Chief Appraiser Education, Dues

2022-23: \$19,425.00

2023-24: \$19,425.00

Increase: \$0.00

The Executive Director's contract requires the Executive Director to maintain active attendance and participation in appropriate professional meetings at the local, regional and state levels. This includes dues, memberships and registrations associated with the position of Executive Director/Chief Appraiser. The Chief Appraiser must be a Registered Professional Appraiser (RPA) and complete specific chief appraiser courses to renew every 12 months. A minimum of 30 continuing education credits must be maintained to renew.

5165 – Board of Directors Education, Dues

2022-23: \$8,000.00

2023-24: \$11,670.00

Increase: \$3,670.00

The El Paso Central Appraisal District Board of Directors receive specialized training concerning their duties and responsibilities. Board members may attend educational conferences to further their knowledge of the Texas Property Tax System and the issues related to appraisal districts. Board members find these conferences to be very informative and helps members better understand the ad valorem tax system.

5170 – Books, Publications, Subscriptions

2022-23: \$23,072.00

2023-24: \$27,396.00

Increase: \$4,324.00

A library of professional textbooks and publications are maintained and available to staff. EPCAD also subscribes to services that provide necessary sales and income information. EPCAD purchases the Uniform Standards of Professional Appraisal Practice (USPAP) published by the Appraisal Foundation (TAF). All Texas Registered Professional Appraisers are mandated to operate under USPAP guidelines.

5180 – Legal Services

2022-23: \$636,200.00

2023-24: \$636,200.00

Increase: \$0.00

District courts now require the mediation of cases before proceeding to trial. The Appraisal Review Board (ARB) has experienced increased legal costs due to training and consultation. Property owners are increasingly filing lawsuits under the equity provision of the Property Tax Code Section 42.26. This section allows property owners to bypass the market value argument. House Bill 380 allows property owners, through court action, a determination by the ARB that was denied previously due to lack of jurisdiction. If the cost of legal services exceeds the budget, the Board of Directors (BOD) may authorize EPCAD to utilize the Litigation Reserve. The current balance of the Litigation Reserve is \$914,227.82.

5182 – Arbitration

2022-23: \$25,300.00

2023-24: \$25,300.00

Increase: \$0.00

In lieu of filing a lawsuit in district court, property owners may file for binding arbitration. Binding arbitration requires staff to prepare reports and present cases before a state certified arbitrator. In the event a case is decided in favor of the property owner, EPCAD must reimburse the filing fees.

5190 – Appraisal Review Board

2022-23: \$354,700.00

2023-24: \$424,650.00

Increase: \$69,950.00

The Appraisal Review Board category reflects an increase in cost of Appraisal Review Board hearings. With home prices increasing at an atypical rate over recent years and commercial properties fluctuating due to economic conditions, a substantial increase of protests typically corresponds. EPCAD is looking to historical budgets and the potential increase in ARB per diem.

5199 – Liaison Services

2022-23: \$5,400.00

2023-24: \$6,000.00

Increase: \$600.00

Section 6.052 of the Texas Property Tax Code establishes that counties with a population greater than 120,000 must have a Taxpayer Liaison Officer (TLO). The TLO assists the public for any dispute not involving matters protested under Section 41.41. The TLO provides information and materials to the public, reports at each Board of Director's Meeting all suggestions and comments filed with the officer; and provides clerical assistance to the local administrative district judge. The TLO remains abreast of current trends and laws by attending educational training and conferences.

5200 – Professional Services

2022-23: \$1,313,470.00

2023-24: \$1,405,412.00

Increase: \$91,942.00

Budget category includes services for appraisal, imagery, police, mail, and disaster recovery. The following represents the largest line items.

Wardlaw Appraisal Group (Contracted Appraisal Firm):	\$415,000.00
Pictometry (Ortho and Oblique Imagery):	\$256,000.00
Police Protection:	\$176,176.00
Mailing Service:	\$154,292.00
Disaster Recovery:	\$110,000.00
True Roll Homestead Verification:	\$55,000.00
Workstation Lifecycle Services:	\$55,000.00
Appraisal Service:	\$45,000.00
Payscale:	\$32,000.00
Incident Response Services for Cyber Security:	\$25,000.00
Liebert UPS Battery Replacement:	\$20,000.00

EPCAD schedules with Pictometry for annual aerial photography flights. The Disaster Recovery is expanded to include offsite backups and immutable backups. The Incident Response Services for Cyber Security has been budgeted due to the increased exposure to ransomware CAD's have recently experienced. The Liebert UPS battery has reached its life expectancy and needs to be replaced.

5210 Supplemental Help/Temps

2022-23: \$51,200.00

2023-24: \$51,800.00

Increase: \$600.00

Budget category represents cost of utilizing temporary help. The 2023/2024 fiscal year continues a program implemented in 2017 employing supplemental help to replace vacated positions. The plan allows EPCAD to evaluate employee performance before hiring to a permanent position.

5250 Contingency

2022-23: \$527,886.07

2023-24: \$593,732.32

Increase: \$65,846.25

Appraisal Districts cannot carry over fund balances. At the end of the fiscal year, the taxing entities receive unused funds in the form of a credit towards the next quarterly payment. Section 6.06(j) of the Texas Property Tax Code states: *If the total amount of the payments made or due to be made by the taxing units participating in a appraisal district exceeds the amount actually spent or obligated to be spent during the fiscal year for which the payments were made, the chief appraiser shall credit the excess amount against each taxing unit's allocated payments for the following year in proportion to the amount of each unit's budget allocation for the fiscal year for which the payments were made.*

The 2023/2024 Budget has an operating expense contingency fund based on 10% of the operating expenses. The 10% contingency provides protection against unexpected maintenance or repairs and emergency circumstances.

Any funds taken from contingency require approval by the Board of Directors. The Board of Directors post the date of the meeting that will discuss the contingency request. In emergencies, the use of contingency funds requires approval by the Chairman of the Board and affirmation by majority vote of the Board in subsequent meeting.

Pension Unfunded Liability

2022-23: \$150,000.00

2023-24: \$150,000.00

Increase: \$0.00

EPCAD plans to annually contribute to the TCDRS pension unfunded liability.

Strategic Plan for Real Property and Vehicles

2022-23: \$150,000.00

2023-24: \$120,000.00

Decrease: (\$45,000.00)

EPCAD budgeted for the replacement of network cables throughout building and the maintenance of building exterior including upgrading signage.

Projected Interest/Miscellaneous Income

2022-23: (\$50,000.00)

2023-24: (\$50,000.00)

Increase: \$0.00

The projected \$50,000 in interest and miscellaneous income is an estimated amount. This amount offsets the cost of the total budget to the participating taxing entities. This account includes the Rendition Penalties collected by and received from the Consolidated Tax Office and charges for record requests under the Open Records Act/Texas Public Information Act.

Encumbered Funds

The El Paso Central Appraisal District Board of Directors in accordance with Section 6.06 (j), of the Texas Property Tax Code and AG Opinion GA-1040 obligated revenue excess to the following reserves:

Litigation Reserve

		<u>Encumber</u>	<u>Utilized</u>	<u>Balance</u>
2022/2023:	Current FY	Pending	Pending	\$914,227.82
2021/2022:	Sept. 15, 2022	\$130,241.00	\$116,013.18	\$914,227.82
2020/2021:	Sept. 16, 2021	\$900,000.00	\$429,826.89	\$900,000.00
2019/2020:	Sept. 19, 2019	\$0.00	\$149,621.27	\$429,826.89
2018/2019:	Sept. 20, 2018	\$500,000.00	\$97,427.98	\$579,448.16
2017/2018:	Sept. 09, 2017	\$400,000.00	\$223,123.86	\$176,876.14
2016/2017:	Sept. 09, 2016	\$450,000.00	\$450,000.00	\$0.00

TCDRS Reserve

		<u>Encumber</u>	<u>Utilized</u>	<u>Balance</u>
2021/2022:	Sept. 15, 2022	\$329,000.00	\$329,000	\$0.00

Special Budget Provisions

Under-Funded Items

Over-funded items may be allocated to support under-funded items.

Contracts

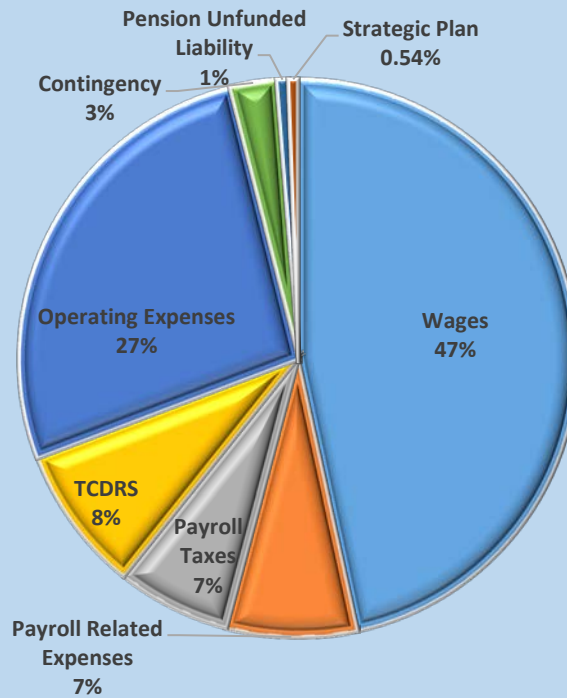
Notwithstanding anything to the contrary, contracts at or below budgeted amounts require no Board of Directors' action. Existing contracts that are renewed at or below budgeted amounts require no Board of Directors' action. Contracts over \$50,000 per fiscal year must be presented to the Board of Directors for approval.

Occurrence of Over-funded TCDRS

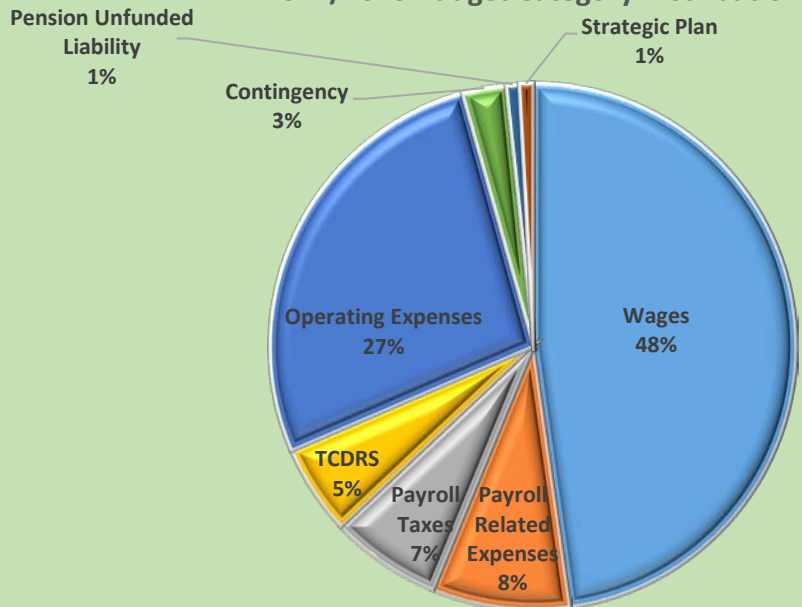
Excess balance will be contributed to the unfunded liability. No Board of Directors' action required.

BUDGET DISTRIBUTION BY CATEGORY

2023/2024 Budget Category Distribution

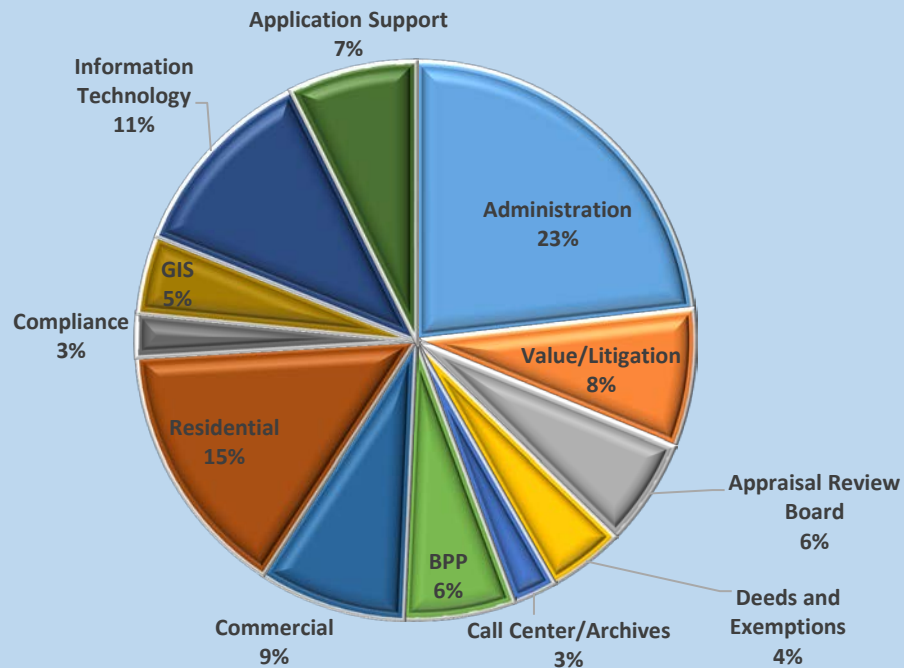


2022/2023 Budget Category Distribution

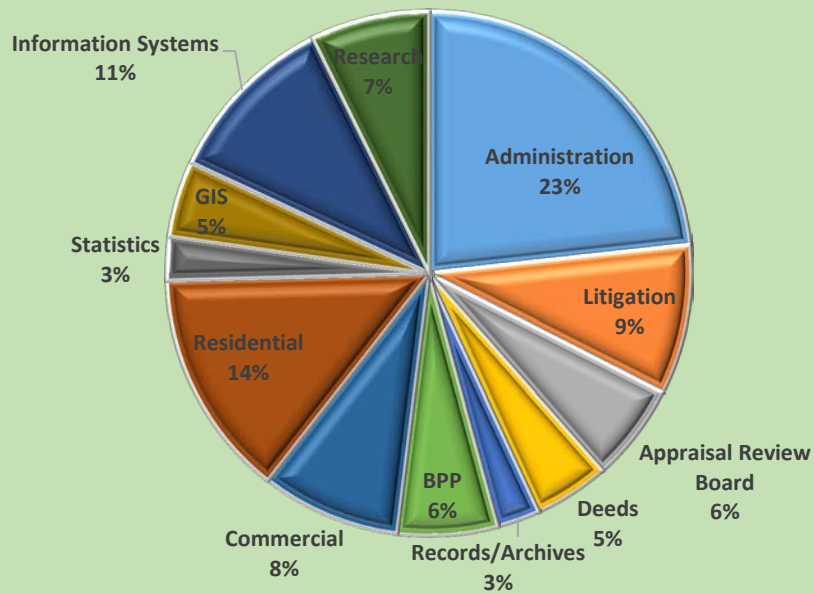


BUDGET DISTRIBUTION BY DEPARTMENT

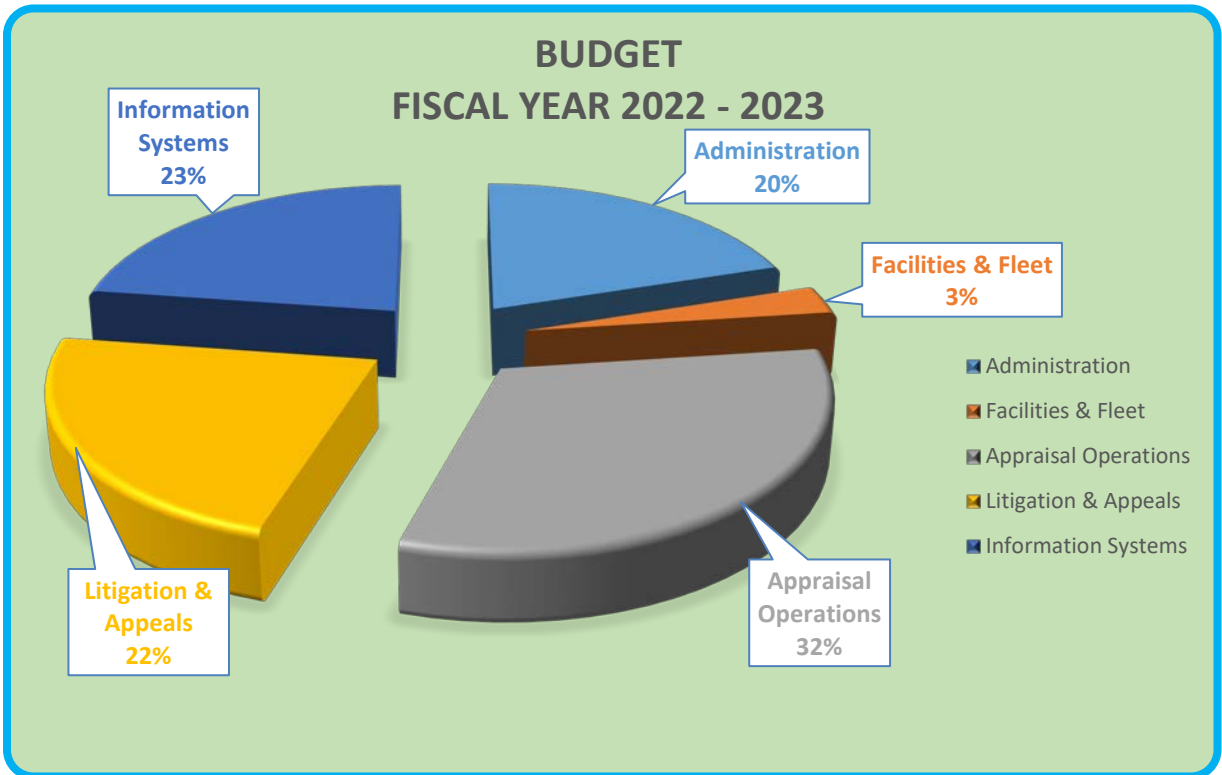
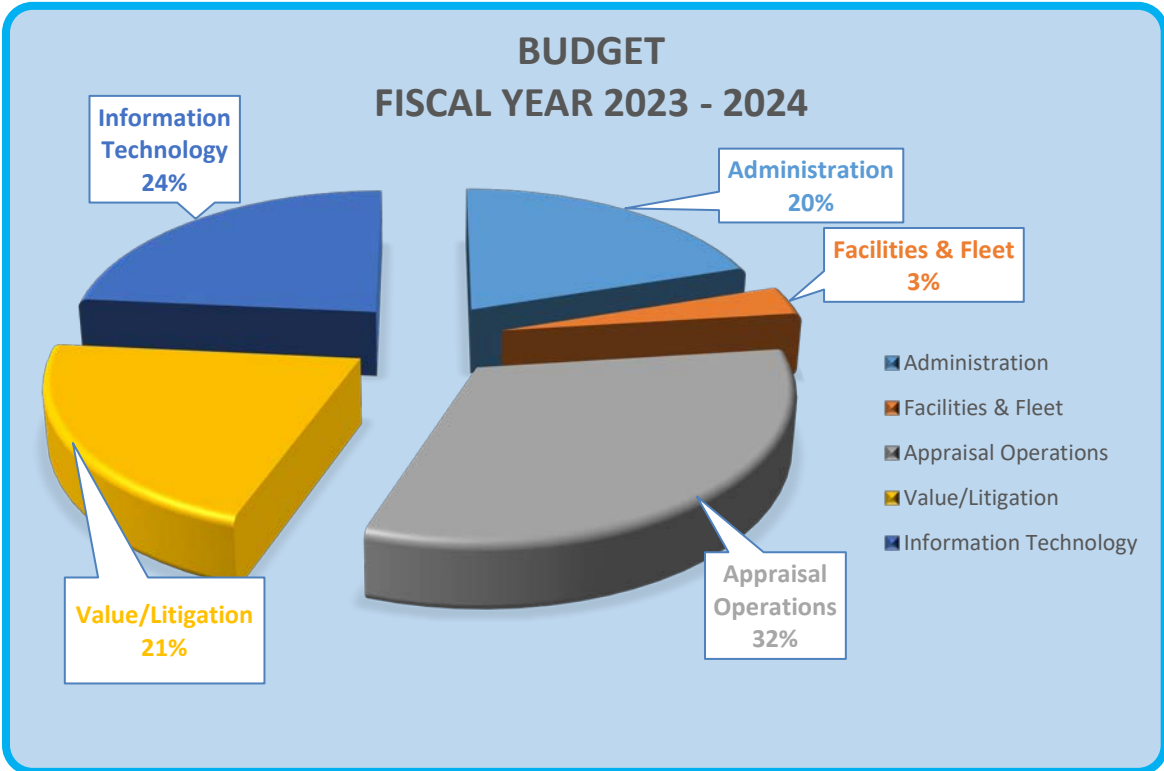
2023/2024 Budget Department Distribution



2022/2023 Budget Department Distribution



BUDGET DISTRIBUTION BY FUNCTION



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SECTION B

THREE-YEAR
(PAST, CURRENT & PROPOSED)
LINE ITEM COMPARISON:
2021/2022, 2022/2023, 2023/2024

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EL PASO CENTRAL APPRAISAL DISTRICT
BUDGET COMPARISON
2021/2022 - 2022/2023 - 2023/2024

	2021/2022 APPROVED BUDGET	2021/2022 ACTUAL EXPENSES	2022/2023 CURRENT BUDGET	2023/2024 ADOPTED BUDGET	Increase/Decrease %	Amt
Salaries & Wages	8,743,263.94	8,516,474.43	9,471,370.78	10,296,602.68	8.71%	825,231.90
Payroll Related Expenses	1,473,273.30	1,330,051.61	1,641,841.36	1,663,538.94	1.32%	21,697.58
TCDRS	1,003,726.70	1,053,726.70	1,314,626.27	1,868,750.27	42.15%	554,124.00
Fed, State Payroll Taxes,etc (mandate)	1,185,257.69	1,069,787.50	1,338,838.52	1,458,350.70	8.93%	119,512.18
Total	12,405,521.64	11,970,040.24	13,766,676.93	15,287,242.59	11.05%	1,520,565.66
OPERATING EXPENSES						
Building Improvements	0.00	8,900.00				
Computer Expense	10,000.00	9,107.62	13,000.00	15,000.00	15.38%	2,000.00
Software - Support & Licensing	970,685.00	789,600.84	1,060,197.00	1,276,299.00	20.38%	216,102.00
Vehicle :	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -
Insurance	17,162.00	13,069.68	17,162.00	17,162.00	0.00%	0.00
Gas/Oil/Maintenance	49,000.00	26,907.49	49,000.00	49,000.00	0.00%	0.00
Building :	- - - - -	- - - - -				0.00
Utilities	188,672.00	200,577.97	200,000.00	246,778.00	23.39%	46,778.00
Maintenance	133,386.00	117,729.52	141,024.00	147,079.00	4.29%	6,055.00
Janitorial	7,140.00	12,063.52	10,000.00	13,000.00	30.00%	3,000.00
Furniture & Equipment :	- - - - -	- - - - -	- - - - -	- - - - -		
Assets	68,580.00	259,532.55	48,650.00	91,000.00	87.05%	42,350.00
Lease	290,933.48	291,719.52	357,130.00	429,406.00	20.24%	72,276.00
Maintenance	105,169.00	96,807.88	104,604.00	130,654.00	24.90%	26,050.00
Small Furn & Equip	56,000.00	53,427.02	62,750.00	60,990.00	-2.80%	(1,760.00)
Paper, Supplies	70,064.00	73,633.88	75,565.00	86,409.00	14.35%	10,844.00
Printing	36,260.00	29,478.70	39,503.00	47,320.00	19.79%	7,817.00
Advertising Req. by law	21,000.00	11,287.98	21,000.00	21,000.00	0.00%	0.00
Advertising	37,317.00	32,417.16	37,317.00	37,317.00	0.00%	0.00
Postage/Mailing	232,723.50	319,375.37	361,171.00	395,797.50	9.59%	34,626.50
Education, Dues	179,719.00	209,241.10	189,872.70	220,945.00	16.36%	31,072.30
Bonding/General Insurance	27,606.00	28,288.05	30,458.00	37,676.74	23.70%	7,218.74
Audit & Consultation	23,690.00	18,644.13	23,690.00	26,637.00	12.44%	2,947.00
Chief Appraiser Education, Dues	19,425.00	12,236.30	19,425.00	19,425.00	0.00%	0.00
Board of Directors Education	8,000.00	5,816.98	8,000.00	11,670.00	45.88%	3,670.00
Publications, Subscriptions	17,816.00	21,976.56	23,072.00	27,396.00	18.74%	4,324.00
Legal Services	641,200.00	641,200.00	636,200.00	636,200.00	0.00%	0.00
Arbitration	25,300.00	8,700.00	25,300.00	25,300.00	0.00%	0.00
Appraisal Review Board	336,900.00	398,867.92	354,700.00	424,650.00	19.72%	69,950.00
Liaison Services	5,400.00	5,867.25	5,400.00	6,000.00	11.11%	600.00
Professional Services	1,352,934.62	1,243,848.37	1,313,470.00	1,385,412.00	5.48%	71,942.00
Supplemental Help/Temps	51,200.00	82,756.25	51,200.00	51,800.00	1.17%	600.00
Encumbered Funds-Litigation		130,241.00				
Encumbered-TCDRS		329,000.00				
TOTAL OPERATING EXPENSES	4,983,282.60	5,482,320.61	5,278,860.70	5,937,323.24	12.47%	658,462.54
Contingency Fund	498,328.26		527,886.07	593,732.32	12.47%	65,846.25
Pension Unfunded Liability	50,000.00		150,000.00	150,000.00	0.00%	0.00
Strategic Plan for Real Property	150,000.00		165,000.00	120,000.00	-27.27%	(45,000.00)
GRAND TOTAL EXPENSES	18,087,132.49	17,452,360.85	19,888,423.69	22,088,298.15	11.06%	2,199,874.46
Projected Interest/Misc. Income	(50,000.00)		(50,000.00)	(50,000.00)	0.00%	0.00
Budget amount billable to Taxing Entities	18,037,132.49	17,452,360.85	19,838,423.70	22,038,298.15	11.09%	2,199,874.45

9.99%

EL PASO CENTRAL APPRAISAL DISTRICT
BUDGET FOR FISCAL YEAR 2023/2024
October 1, 2023 - September 30, 2024

5010 - Salaries & Wages

10,296,602.68

A listing of positions and salary ranges is in Section "D" of this report.

Administration	1,699,567.84
Value Dept	720,091.00
Appraisal Review Board	520,707.20
Deeds	540,550.40
Records/Archives	288,683.20
Business Personal Property	778,897.60
Commercial	801,694.40
Residential	1,785,056.00
Compliance Dept	306,442.70
Geographical Information System	580,299.20
Information Technology	639,454.40
Application Support	614,328.00
sub-total	9,275,771.94
Proposed over time	160,719.56
Proposed Market Adjustment	278,272.08
Proposed Step Adjustment	286,620.25
Proposed Merit /Competency	295,218.85
TOTAL	<u>10,296,602.68</u>

5020 - Payroll Related Expenses

1,663,538.94

	Budget <u>2021/2022</u>	Current Budget <u>2022/2023</u>	Proposed <u>2023/2024</u>
Health	1,395,037.08	1,558,247.52	1,568,563.12
Vision	0.00	0.00	0.00
Dental	41,961.60	44,937.60	54,081.60
Life	9,038.00	9,678.99	10,025.53
Disability	24,207.94	25,733.76	27,603.73
Employee Assistance Program, misc	3,028.68	3,243.48	3,264.96
TOTAL	1,473,273.30	1,641,841.36	1,663,538.94

Payroll Related Expenses by Department

Administration	231,037.07
Value Dept	98,993.85
Appraisal Review Board	109,192.86
Deeds	130,702.86
Records/Archives	65,447.71
Business Personal Property	163,783.10
Commercial	163,848.40
Residential	349,757.43
Compliance Dept	54,728.45
Geographic Information System	109,363.56
Information Technology	87,992.74
Application Support	98,690.90
	<u>1,663,538.94</u>



SECTION C

TAXING ENTITY PAYMENT SCHEDULE

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EL PASO CENTRAL APPRAISAL DISTRICT

PAYMENT SCHEDULE BY TAXING ENTITY FOR THE FISCAL YEAR 10/1/2023 - 9/30/2024

EL PASO COUNTY TAXING ENTITIES		PERCENTAGE OF TOTAL COUNTY TAX LEVY	BUDGET LEVY BASED ON CAD 2023/24 BUDGET	QUARTERLY
*****		*****	*****	*****
1	ANTHONY ISD	0.1494%	32,925.22	8,231.31
2	ANTHONY, TOWN OF	0.1098%	24,198.05	6,049.51
3	CANUTILLO ISD	2.7474%	605,480.20	151,370.05
4	CITY OF EL PASO	25.2526%	5,565,243.28	1,391,310.82
5	CLINT ISD	1.7272%	380,645.49	95,161.37
6	CLINT, TOWN OF	0.0381%	8,396.59	2,099.15
7	COUNTY OF EL PASO	15.4983%	3,415,561.56	853,890.39
8	EL PASO COMMUNITY COLLEGE	4.5667%	1,006,422.96	251,605.74
9	EL PASO COUNTY EMER SERV DIST #1	0.3292%	72,550.08	18,137.52
10	EL PASO COUNTY EMER SERV DIST #2	0.3116%	68,671.34	17,167.84
11	EL PASO COUNTY TORNILLO W.I.D.	0.0072%	1,586.76	396.69
12	EL PASO COUNTY WATER C.I.D. #4	0.0199%	4,385.62	1,096.41
13	EL PASO ISD	16.5782%	3,653,553.13	913,388.28
14	FABENS ISD	0.2130%	46,941.58	11,735.40
15	HACIENDA DEL NORTE	0.0127%	2,798.86	699.72
16	HORIZON CITY	0.4340%	95,646.21	23,911.55
17	HORIZON REGIONAL MUNICIPAL UTILITY DIST	0.6784%	149,507.81	37,376.95
18	HMUD-HUNT COMMUNITIES DA	0.0095%	2,093.64	523.41
19	HMUD-HUNT PROPERTIES DA	0.0009%	198.34	49.59
20	HMUD-RANCHO DESIERTO BELLO DA	0.0054%	1,190.07	297.52
21	HMUD-RAVENNA DA	0.0022%	484.84	121.21
22	HMUD-SUMMER SKY N DA	0.0000%	0.00	0.00
23	LOWER VALLEY WATER DISTRICT	0.3186%	70,214.02	17,553.51
24	MUNICIPAL MANAGEMENT DISTRICT # 1	0.0002%	44.08	11.02
25	PASEO DEL ESTE MUD # 1	0.1841%	40,572.51	10,143.13
26	PASEO DEL ESTE MUD # 2	0.0806%	17,762.87	4,440.72
27	PASEO DEL ESTE MUD # 3	0.1359%	29,950.05	7,487.51
28	PASEO DEL ESTE MUD # 4	0.0260%	5,729.96	1,432.49
29	PASEO DEL ESTE MUD # 5	0.0947%	20,870.27	5,217.57
30	PASEO DEL ESTE MUD # 6	0.0685%	15,096.23	3,774.06
31	PASEO DEL ESTE MUD # 7	0.0456%	10,049.46	2,512.37
32	PASEO DEL ESTE MUD # 8	0.1205%	26,556.15	6,639.04
33	PASEO DEL ESTE MUD # 9	0.1159%	25,542.39	6,385.60
34	PASEO DEL ESTE MUD # 10	0.1235%	27,217.30	6,804.33
35	PASEO DEL ESTE MUD # 11	0.0362%	7,977.86	1,994.47
36	SAN ELIZARIO ISD	0.2286%	50,379.55	12,594.89
37	SAN ELIZARIO CITY	0.0694%	15,294.58	3,823.65
38	SOCORRO ISD	12.0469%	2,654,931.74	663,732.94
39	SOCORRO, TOWN OF	0.7853%	173,066.76	43,266.69
40	TORNILLO ISD	0.0869%	19,151.28	4,787.82
41	UNIVERSITY MEDICAL CENTER	8.8516%	1,950,742.00	487,685.50
42	VINTON, TOWN OF	0.0690%	15,206.43	3,801.61
43	YSLETA ISD	7.8203%	1,723,461.03	430,865.26
TOTALS		100.0000%	22,038,298.15	5,509,574.61

PLEASE NOTE:

These percentages are based on the 2022 levies currently being used for quarterly billing. At the time this budget is implemented, the first quarterly billing will be based on 2022 levies. The second and subsequent quarterly billings will be based on the most current 2023 levy and any necessary adjustments for the first quarter will be made at that time.

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SECTION D

BUDGET DETAIL

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<u>ADMINISTRATION</u>		CURRENT BUDGET
5010 - Salaries & Wages	1,875,143.76	1,667,921.38
5020 - Payroll Related Expenses	231,037.07	218,568.88
5021- TCDRS	340,255.48	231,507.49
5025 - Payroll Taxes/mandatory	720,518.80	652,154.92
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	47,207.00	43,395.00
5055 - Vehicle Insurance	17,162.00	17,162.00
5060 - Gas/Oil/Maintenance	49,000.00	49,000.00
5070 - Utilities	218,706.00	182,480.00
5072 - Building - Maintenance	147,079.00	141,024.00
5075 - Janitorial	13,000.00	10,000.00
5080 - Building Improvements	0.00	0.00
1610.. Fixed Assets	5,000.00	4,650.00
5090 - F/E Lease	10,320.00	10,120.00
5100 - F/E Maintenance	10,459.00	10,084.00
5109 - Small Furn & Equipment	9,000.00	12,400.00
5110 - Paper, Supplies	37,160.00	30,860.00
5111 - Printing	3,000.00	3,000.00
5112 - Advertising Required by Law	21,000.00	21,000.00
5113 - Advertising	37,317.00	37,317.00
5120 - Postage & Mailing	22,184.00	22,184.00
5130 - Education, Dues	64,320.00	54,320.00
5140 - Bonding/Insurance	36,851.74	29,708.00
5150 - Audit Fees & Consultation	26,637.00	23,690.00
5160 - Chief Appraiser - Education, Dues	19,425.00	19,425.00
5165 - BOD - Education	11,670.00	8,000.00
5170 - Books, Publications, Subscriptions	2,975.00	2,975.00
5180 - Legal Fees	21,200.00	21,200.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	210,926.00	197,326.00
5210 - Supplemental Help	51,800.00	39,200.00
5225 - Interest	0.00	0.00
5250 - Contingency	593,732.32	527,886.07
Pension Unfunded Liability	150,000.00	150,000.00
Strategic Plan for Real Property	120,000.00	165,000.00
TOTAL	5,124,086.17	4,603,558.74

ADMINISTRATION**DETAIL**

<u>5010</u>	<u>000-000</u>	<u>Salaries & Wages</u>		1,875,143.76
<u>5020</u>	<u>000-000</u>	<u>Payroll Related Expenses</u>		231,037.07
<u>5021</u>	<u>000-000</u>	<u>TCDRS</u>		340,255.48
<u>5025</u>	<u>000-000</u>	<u>Payroll Taxes/Mandatory</u>		720,518.80
		State, Federal, etc	720,518.80	
<u>5030</u>	<u>000-000</u>	<u>Computer Expense</u>		0.00
			0.00	
<u>5035</u>	<u>000-000</u>	<u>Software Support & Licensing</u>		47,207.00
		Acctg SolutionTech- MS Dynamics accounting software support	3,950.00	
		Acctg Sage Software - fixed assets & inventory maint & upgrade	7,450.00	
		Acctg Sierra CompSol - CeleriTime maint	3,668.00	
		Acctg Max Q - check writer maintenance, support	450.00	
		Acctg DynamicTech-Microsoft dynamic customization & training	10,500.00	
		Acctg Auto Doc Mail Plug-In FOR P/R	189.00	
		Acctg Acrobat Pro 5x240	0.00	
		HR Bamboo HR program annual support	18,000.00	
		HR ID Suite Professional 11	3,000.00	
<u>5055</u>	<u>000-000</u>	<u>Vehicle Insurance</u>		17,162.00
		25 vehicle fleet	17,162.00	
<u>5060</u>	<u>000-000</u>	<u>Gas/Oil/Maintenance</u>		49,000.00
		25 vehicle fleet	33,100.00	
		KD vehicle allow	10,000.00	
		SPOT Gen3 Orange Annual Plan	5,900.00	

<u>ADMINISTRATION</u>		<u>DETAIL</u>	
<u>5070</u>	<u>000-000</u> <u>Utilities</u>		218,706.00
	Electric	112,908.00	
	Water	14,500.00	
	Gas	10,400.00	
	Internet Transtelco -CAD (300MBPS)	25,300.00	
	Cable - Fubu TV	1,400.00	
	ATT -fire,fax,burglary,911,elev phones	34,000.00	
	Conterra - long distance/dedicated internet access	17,400.00	
	Repairs, communication, etc.	2,000.00	
	Communication	798.00	
<u>5072</u>	<u>000-000</u> <u>Building - Maintenance</u>		147,079.00
	El Paso Disposal	14,234.00	
	PC Automated - HVAC maint & repairs	65,100.00	
	Elevator Repair & Maint.	8,820.00	
	Pest control	1,284.00	
	Stanley - security monitoring	12,300.00	
	Stanley - bldg security access	6,526.00	
	Stanley - outside security monitoring & annual maint	8,415.00	
	Stanley - shooter detection monitoring	4,900.00	
	General maintenance & inspections	22,000.00	
	Roof Maintenance	3,500.00	
<u>5075</u>	<u>000-000</u> <u>Janitorial</u>		13,000.00
	Janitorial supplies	13,000.00	
<u>5080</u>	<u>000-000</u> <u>Building Improvements</u>		0.00
	<u>Fixed Assets</u>		5,000.00
	ADM Replacements	2,000.00	
	HR Desk/LateralFile/Credenza	3,000.00	

ADMINISTRATION**DETAIL**

<u>5090</u>	<u>000-000</u>	<u>F/E Lease</u>		10,320.00
		APPR RM Ricoh MP7503SP bc9211 + property tax	4,720.00	
		ACCTNG Canon C356iF bc9300 + property tax	1,100.00	
		ADM Sharp MX5071S bc9585 + property tax	1,800.00	
		ADM Replacement + property tax	2,700.00	
<u>5100</u>	<u>000-000</u>	<u>F/E Maintenance</u>		10,459.00
		ACCTNG Canon C356iF bc9300	1,859.00	
		APPR RM Ricoh MP7503SP bc9211	1,300.00	
		ADM Sharp MX5071S bc9585	1,800.00	
		HR AlphaCard - ID system	500.00	
		Misc equipment	5,000.00	
<u>5109</u>	<u>000-000</u>	<u>Small Furn & Equipment</u>		9,000.00
		Chair replacements (4)	1,000.00	
		Replacements -staplers, date mach,scanners, printers, etc	7,000.00	
		Janitorial	1,000.00	
		HR/Acct Fujitsu Scanners Fi-7160 (HR 3, Acct 1)	0.00	
<u>5110</u>	<u>000-000</u>	<u>Paper, Supplies</u>		37,160.00
		First aid supplies/kitchen	2,000.00	
		Boxes letter paper 122	5,490.00	
		Boxes legal paper 6	570.00	
		Kitchen/cleaning supplies, BOD	3,700.00	
		Bank charges, toner for fax machine	2,000.00	
		Coffee, sugar, cream, cups, towels	3,000.00	
		HR Employee recognition, Service Awards, etc	10,000.00	
		DK BOD approved expenses	5,000.00	
		Misc supplies @ \$25x18x12 mos	5,400.00	

<u>ADMINISTRATION</u>		<u>DETAIL</u>	
<u>5111</u>	<u>000-000</u> <u>Printing</u>		3,000.00
	Letterhead, business cards	2,000.00	
	Checks, misc forms	1,000.00	
<u>5112</u>	<u>000-000</u> <u>Advertising - Req. by Law</u>		21,000.00
	Bids, public/taxpayer information, etc. :		
	Newspaper	21,000.00	
<u>5113</u>	<u>000-000</u> <u>Advertising</u>		37,317.00
	PSA, public/taxpayer information	37,317.00	
<u>5120</u>	<u>000-000</u> <u>Postage & Mailing</u>		22,184.00
	Regular mail/certified mail	13,666.00	
	Overnight mail	2,000.00	
	US Postmaster business reply permit fee #70000	240.00	
	US Postmaster business reply maint fee #70001	788.00	
	US Postmaster reply postage permit #2855	240.00	
	Replenish reply postage permit #2855	5,250.00	
<u>5130</u>	<u>000-000</u> <u>Education, Dues</u>		64,320.00
	Administrative workshops, seminars, dues,	34,820.00	
	required memberships (organization/individuals) CPE's - CEU's		
	HR Membership, training, etc.	19,000.00	
	Acctng Membership, training, etc. -acctng	4,500.00	
	Adm Materials for classes	1,500.00	
	HR Leadership Academy	4,500.00	
<u>5140</u>	<u>000-000</u> <u>Bonding/Insurance</u>		36,851.74
	Errors & Omissions	12,539.67	
	General Liability	5,194.20	
	Crime employee dishonesty	700.00	
	Crime forgery	238.00	
	Crime theft, destruction	350.00	
	Crime computer fraud	950.00	
	Cyber Liability	100.00	
	Real & Personal Property	16,779.87	

<u>ADMINISTRATION</u>			<u>DETAIL</u>
<u>5150</u>	<u>000-000</u>	<u>Audit Fees & Consultation</u>	26,637.00
		Audit	21,637.00
		Consultation	5,000.00
<u>5160</u>	<u>000-000</u>	<u>Chief Appraiser - Education, Dues</u>	19,425.00
		CEUs, conferences, professional dues	19,425.00
<u>5165</u>	<u>000-000</u>	<u>Board of Directors - Education</u>	11,670.00
		BOD 2 X 1 conferences @ \$3,835	7,670.00
		BOD 2 X 1 conferences @ \$2,000	4,000.00
<u>5170</u>	<u>000-000</u>	<u>Publications, Subscriptions</u>	2,975.00
		Texas Comptrollers -Code Law Books (7 sets)	0.00
		El Paso Times / El Paso Inc subscription/ WTC, etc	650.00
		Appraisal Inst/Cole Directory	1,125.00
		Misc subscriptions/course,review books/manuals	1,200.00
<u>5180</u>	<u>000-000</u>	<u>Legal Fees</u>	21,200.00
		Administrative (H.R., Contracts)	21,200.00
<u>5182</u>	<u>000-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>000-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>000-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>000-000</u>	<u>Professional Services</u>	210,926.00
		Police service - 52 weeks (2 officers hearings days)	176,176.00
		Other (Employee testing,background, interpreting, etc.) &	
		TX co-op membership fee & resume site	2,750.00
		PayScale	32,000.00

<u>ADMINISTRATION</u>		<u>DETAIL</u>	
<u>5210</u>	<u>000-000</u> <u>Supplemental Help</u>		51,800.00
	2 person X 8 hrs X 6 months	43,800.00	
	VOE Program part time temps (all depts)	8,000.00	
<u>5225</u>	<u>000-000</u> <u>Interest</u>		0.00
<u>5250</u>	<u>000-000</u> <u>Contingency</u>		
	10% of operating expenses		593,732.32
	Total Operating Expenses		1,093,398.74
	Pension Unfunded Liability		150,000.00
	Strategic Plan for Real Property		120,000.00
	Network cables	120,000.00	
	Building paint interior/exterior	0.00	
	Total Wages and Payroll Related Exp		2,106,180.83
	Total Payroll Taxes Mandatory		720,518.80
	TCDRS		340,255.48
	Contingency		593,732.32
	Total Administration		<u><u>5,124,086.17</u></u>

<u>VALUE DEPARTMENT</u>		CURRENT BUDGET
5010 - Salaries & Wages	790,331.51	863,196.23
5020 - Payroll Related Expense	98,993.85	109,369.60
5021- TCDRS	143,445.17	119,811.64
5025 - Payroll Taxes/Mandatory	66,676.12	72,943.82
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	3,000.00	3,000.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	1,220.00	650.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	3,000.00	3,000.00
5090 - F/E Lease	1,100.00	1,100.00
5100 - F/E Maintenance	2,004.00	2,004.00
5109 - Small Furn & Equipment	5,000.00	5,000.00
5110 - Paper, Supplies	3,150.00	3,150.00
5111 - Printing	400.00	400.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	1,200.00	1,200.00
5130 - Education, Dues	15,000.00	15,000.00
5140 - Bonding/Insurance	75.00	75.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	60.00	60.00
5180 - Legal Fees	600,000.00	600,000.00
5182 - Arbitration	25,300.00	25,300.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,759,955.65 1,825,260.29

<u>VALUE DEPARTMENT</u>			<u>DETAIL</u>
<u>5010</u>	<u>275-000</u>	<u>Salaries & Wages</u>	790,331.51
<u>5020</u>	<u>275-000</u>	<u>Payroll Related Expenses</u>	98,993.85
<u>5021</u>	<u>275-000</u>	<u>TCDRS</u>	143,445.17
<u>5025</u>	<u>275-000</u>	<u>Payroll Taxes/Mandatory</u>	66,676.12
<u>5030</u>	<u>275-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>275-000</u>	<u>Software Support & Licensing</u>	3,000.00
		M&S / CoreLogic - Commercial Estimator 7	3,000.00
<u>5055</u>	<u>275-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>275-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>275-000</u>	<u>Utilities</u>	1,220.00
		1 ATT Hot Spot	1,220.00
<u>5072</u>	<u>275-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>275-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>275-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			3,000.00
		1620 Dell Laptops (2)	3,000.00

<u>VALUE DEPARTMENT</u>			<u>DETAIL</u>
<u>5090</u>	<u>275-000</u>	<u>F/E Lease</u>	1,100.00
		Copier Canon C357iF bc#9333 & property tax	1,100.00
<u>5100</u>	<u>275-000</u>	<u>F/E Maintenance</u>	2,004.00
		Copier Ricoh C357iF bc9333	1,884.00
		Service Time Stamp	120.00
<u>5109</u>	<u>275-000</u>	<u>Small Furn & Equipment</u>	5,000.00
		Chairs (replacement)	1,000.00
		Misc. furniture replacement	3,500.00
		DVD burner	500.00
<u>5110</u>	<u>275-000</u>	<u>Paper, Supplies</u>	3,150.00
		30 Boxes letter paper	1,350.00
		Misc supplies @ \$15x10x12mos	1,800.00
<u>5111</u>	<u>275-000</u>	<u>Printing</u>	400.00
		Business cards salaried 2	200.00
		Business cards 4	200.00
<u>5112</u>	<u>275-000</u>	<u>Advertising</u>	0.00
<u>5120</u>	<u>275-000</u>	<u>Postage & Mailing</u>	1,200.00
		Certified Letters - Arbitrations/Lawsuits	1,200.00
<u>5130</u>	<u>275-000</u>	<u>Education, Dues</u>	15,000.00
		Texas A&M Legal seminar -5 & conferences, dues, courses	15,000.00

<u>VALUE DEPARTMENT</u>					<u>DETAIL</u>	
<u>5140</u>	<u>275-000</u>	<u>Bonding/Insurance</u>				75.00
		Notary renewals			75.00	
<u>5150</u>	<u>275-000</u>	<u>Audit Fees & Consultation</u>				0.00
<u>5160</u>	<u>275-000</u>	<u>Chief Appraiser - Education, Dues</u>				0.00
<u>5165</u>	<u>275-000</u>	<u>Board of Directors - Education</u>				0.00
<u>5170</u>	<u>275-000</u>	<u>Publications, Subscriptions</u>				60.00
		State Comptroller - Code/Law books (4sets)			0.00	
		Border Region Modeling			60.00	
<u>5180</u>	<u>275-000</u>	<u>Legal Fees</u>				600,000.00
		Lawsuits, appraisal fees			600,000.00	
<u>5182</u>	<u>275-000</u>	<u>Arbitration</u>				25,300.00
		Arbitration 24 cases @ \$450.00	24	450.00	10,800.00	
		Arbitration 10 cases @ \$1450.00	10	1,450.00	14,500.00	
<u>5190</u>	<u>275-000</u>	<u>Appraisal Review Board</u>				0.00
<u>5199</u>	<u>275-000</u>	<u>Taxpayer Liaison Expense</u>				0.00
<u>5200</u>	<u>275-000</u>	<u>Professional Services</u>				0.00

VALUE DEPARTMENT

DETAIL

<u>5210</u>	<u>275-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>275-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>275-000</u>	<u>Contingency</u>	0.00
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		<hr/>	
	Total Operating Expenses	660,509.00	
Total Wages and Payroll Related Exp		889,325.36	
Total Payroll Taxes Mandatory		66,676.12	
TCDRS		143,445.17	
Total Value		<u><u>1,759,955.65</u></u>	

<u>APPRAISAL REVIEW BOARD DEPT.</u>		CURRENT BUDGET
5010 - Salaries & Wages	578,131.85	538,307.72
5020 - Payroll Related Expense	109,192.86	108,501.29
5021- TCDRS	104,930.93	74,717.11
5025 - Payroll Taxes/Mandatory	49,696.05	46,447.44
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
2021 - Key Gov't Finance (CAMA)	0.00	0.00
2022 - Mortgage Payments	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	2,100.00	0.00
5100 - F/E Maintenance	2,500.00	500.00
5109 - Small Furn & Equipment	7,600.00	6,600.00
5110 - Paper, Supplies	5,557.00	4,941.00
5111 - Printing	18,589.00	13,832.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	33,180.00	28,850.00
5130 - Education, Dues	6,500.00	5,500.00
5140 - Bonding/Insurance	450.00	450.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	436.00	100.00
5180 - Legal Fees	15,000.00	15,000.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	424,650.00	354,700.00
5199 - Liaison Expense	6,000.00	5,400.00
5200 - Professional Services	1,000.00	1,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,365,513.70 1,204,846.56

APPRAISAL REVIEW BOARD DEPARTMENT**DETAIL**

<u>5010</u>	<u>100-000</u>	<u>Salaries & Wages</u>	578,131.85
<u>5020</u>	<u>100-000</u>	<u>Payroll Related Expenses</u>	109,192.86
<u>5021</u>	<u>100-000</u>	<u>TCDRS</u>	104,930.93
<u>5025</u>	<u>100-000</u>	<u>Payroll Taxes/Mandatory</u>	49,696.05
<u>5030</u>	<u>100-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>100-000</u>	<u>Software Support & Licensing</u>	0.00
<u>5055</u>	<u>100-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>100-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>100-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>100-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>100-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>100-000</u>	<u>Building Improvements</u>	0.00
		<u>Fixed Assets</u>	0.00

APPRAISAL REVIEW BOARD DEPARTMENT**DETAIL**

<u>5090</u>	<u>100-000</u>	<u>F/E Lease</u>		2,100.00
		Formax FD-38 Xi Folding Machine bc# 9584	2,100.00	
<u>5100</u>	<u>100-000</u>	<u>F/E Maintenance</u>		2,500.00
		Service Time Stamp Machines	500.00	
		Formax FD-38 Xi Folding Machine bc# 9584	2,000.00	
<u>5109</u>	<u>100-000</u>	<u>Small Furn & Equipment</u>		7,600.00
		Chairs 3 (replacements) Panel Rooms	900.00	
		Replacements -staplers, date mach, scanners, etc	1,300.00	
		Chairs 2 (replacements) Office staff	600.00	
		Tables (replacements) for Panel Rooms	4,800.00	
<u>5110</u>	<u>100-000</u>	<u>Paper, Supplies</u>		5,557.00
		25 Boxes paper letter	1,705.00	
		Misc supplies @ \$22x9x12mos	2,376.00	
	125-000	Misc supplies @ \$4x30x12mos ARB members	1,476.00	
<u>5111</u>	<u>100-000</u>	<u>Printing</u>		18,589.00
		50 Boxes ARB window envelopes	3,000.00	
		6 Boxes regular envelopes	185.00	
		5 Boxes ARB letterhead	70.00	
		3 Boxes letterhead bond	225.00	
		8,000 Notice of Protest	493.00	
		3,000 Motion to Correct 25/25c	108.00	
		3,000 Motion to Correct 25/25d	108.00	
		20,000 ARB Rules & Taxpayer Information	840.00	
		20,000 Rights & Remedies - folded	1,740.00	
		15,000 Notice of Right to Arbitration - folded	1,620.00	
		Business cards - salaried	200.00	
		Tri-fold ARB Forms (20,000 x .50)	10,000.00	
<u>5112</u>	<u>100-000</u>	<u>Advertising</u>		0.00

APPRAISAL REVIEW BOARD DEPARTMENT**DETAIL**

<u>5120</u>	<u>100-000</u>	<u>Postage & Mailing</u>		33,180.00
		15,000 mailings @ .63	9,450.00	
		5,610 Certified mail @ 4.15 + postage 0.63	23,730.00	
<u>5130</u>	<u>100-000</u>	<u>Education, Dues</u>		6,500.00
		ARB department coordinator & staff	6,500.00	
<u>5140</u>	<u>100-000</u>	<u>Bonding/Insurance</u>		450.00
		Notary renewal	450.00	
<u>5150</u>	<u>100-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>100-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>100-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>100-000</u>	<u>Publications, Subscriptions</u>		436.00
		State Comptrollers - Tax books (16 sets)	336.00	
		State Comptrollers - Code books (5)	0.00	
		Misc. publications	100.00	
<u>5180</u>	<u>125-000</u>	<u>Legal Fees</u>		15,000.00
		Legal services	15,000.00	

APPRAISAL REVIEW BOARD DEPARTMENTDETAIL5182 100-000 Arbitration

0.00

5190 100-000 Appraisal Review Boardmemb days

424,650.00

Chair person 103 days @ \$200/day	1	103	200.00	20,600.00
ARB secretary 103 days @ \$200/day	1	103	200.00	20,600.00
OCTOBER 21 members x 6 days @ \$150/day	21	6	150.00	18,900.00
NOVEMBER 0 members x 0 days @ \$150/day	0	0	150.00	0.00
DECEMBER 0 members x 0 days @ \$150/day	0	0	150.00	0.00
JANUARY 21 members x 5 days @ \$150/day	21	5	150.00	15,750.00
FEBRUARY 0 members x 0 days @ \$150/day	0	0	150.00	0.00
MARCH 0 members x 0 days @ \$150/day	0	0	150.00	0.00
APRIL 9 members x 10 days @ \$150/day	9	10	150.00	13,500.00
MAY 15 members x 21 days @ \$150/day	15	21	150.00	47,250.00
JUNE 30 members x 24 days @ \$150/day	30	24	150.00	108,000.00
JULY 30 members x 23 days @ \$150/day	30	23	150.00	103,500.00
AUGUST 18 members x 14 days @ \$150/day	18	14	150.00	37,800.00
SEPTEMBER 0 members x 0 days @ \$150/day	0	0	150.00	0.00

125-000 Training & Orientation ARB Attorney:

Training by ARB Attorney/John Trabold			6,000.00	6,000.00
State Compt 45 members x 3 days @ \$150/day	45	3	150.00	20,250.00
State Compt 10 members x 3 days @ \$150/day	10	1	150.00	1,500.00
State Comptroller - new members fees	10		50.00	500.00
State Comptroller - continued education fees	45		50.00	2,250.00
Special Meetings - 10 Members (Open Records/M	10	1	150.00	1,500.00
Special Meetings - 45 Members (Adopt ARB Rules	45	1	150.00	6,750.00

5199 100-000 Taxpayer Liaison Expense

6,000.00

Education, travel, dues, etc.				5,500.00
Business cards, parking, etc				500.00

5200 125-000 Professional Services

1,000.00

Background checks -new Board members				800.00
Interpreting				200.00

APPRAISAL REVIEW BOARD DEPARTMENT

DETAIL

<u>5210</u>	<u>100-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>100-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>100-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	523,562.00
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Total Wages and Payroll Related Exp	687,324.72
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Total Payroll Taxes Mandatory	49,696.05
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TCDRS	104,930.93
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Total Appraisal Review Board	<u><u>1,365,513.70</u></u>
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<u>DEEDS DEPARTMENT</u>		CURRENT BUDGET
5010 - Salaries & Wages	603,454.15	576,875.96
5020 - Payroll Related Expense	130,702.86	130,013.11
5021- TCDRS	109,526.93	80,070.38
5025 - Payroll Taxes/Mandatory	52,293.29	50,190.57
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,003.00	1,003.00
5100 - F/E Maintenance	2,550.00	2,550.00
5109 - Small Furn & Equipment	1,000.00	1,000.00
5110 - Paper, Supplies	4,410.00	5,730.00
5111 - Printing	2,362.00	2,362.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	7,560.00	6,380.00
5130 - Education, Dues	4,700.00	4,700.00
5140 - Bonding/Insurance	300.00	225.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	120.00	150.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	55,000.00	70,368.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		931,618.02

<u>DEEDS DEPARTMENT</u>			<u>DETAIL</u>
<u>5010</u>	<u>400-000</u>	<u>Salaries & Wages</u>	603,454.15
<u>5020</u>	<u>400-000</u>	<u>Payroll Related Expenses</u>	130,702.86
<u>5021</u>	<u>400-000</u>	<u>TCDRS</u>	109,526.93
<u>5025</u>	<u>400-000</u>	<u>Payroll Taxes/Mandatory</u>	52,293.29
<u>5030</u>	<u>400-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>400-000</u>	<u>Software Support & Licensing</u>	0.00
<u>5055</u>	<u>400-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>400-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>400-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>400-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>400-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>400-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			0.00
<u>5090</u>	<u>400-000</u>	<u>F/E Lease</u>	1,003.00
		Canon copier C357iF bc#9334 + property tax	1,003.00

<u>DEEDS DEPARTMENT</u>			<u>DETAIL</u>
<u>5100</u>	<u>400-000</u>	<u>F/E Maintenance</u>	2,550.00
		Canon copier C357iF bc#9334	1,650.00
		Canon copier C355iF bc#8771	900.00
<u>5109</u>	<u>400-000</u>	<u>Small Furn & Equipment</u>	1,000.00
		Chairs, etc.	1,000.00
<u>5110</u>	<u>400-000</u>	<u>Paper, Supplies</u>	4,410.00
		50 Boxes paper letter	2,250.00
		Misc supplies @ \$15x12x12mos	2,160.00
<u>5111</u>	<u>400-000</u>	<u>Printing</u>	2,362.00
		20 Boxes envelopes window-Homestead exemption	660.00
		6 Boxes envelopes regular	312.00
		15,000 Exemption slips	100.00
		2 Boxes letterhead bond	140.00
		Business cards salaried (2)	200.00
		Business cards (9)	450.00
		10 Boxes envelopes window # 10 w/permit	500.00
		Receipt forms	0.00
<u>5112</u>	<u>400-000</u>	<u>Advertising</u>	0.00
<u>5120</u>	<u>400-000</u>	<u>Postage & Mailing</u>	7,560.00
		11,000 Homestead exemptions @ .58 (GD)	7,560.00
		12,000 0.63	
<u>5130</u>	<u>400-000</u>	<u>Education, Dues</u>	4,700.00
		TAAO, TDLR membership, TDLR Law rule updates,	4,355.00
		Records mangement workshop	300.00
		EPCAD Course 30 Ethics	45.00

<u>DEEDS DEPARTMENT</u>					<u>DETAIL</u>	
<u>5140</u>	<u>400-000</u>	<u>Bonding/Insurance</u>				300.00
		Notary renewals 4 @ \$75			300.00	
<u>5150</u>	<u>400-000</u>	<u>Audit Fees & Consultation</u>				0.00
<u>5160</u>	<u>400-000</u>	<u>Chief Appraiser - Education, Dues</u>				0.00
<u>5165</u>	<u>400-000</u>	<u>Board of Directors - Education</u>				0.00
<u>5170</u>	<u>400-000</u>	<u>Publications, Subscriptions</u>				120.00
		State Comptroller's-Code book (3	3	25.00	75.00	
		State Comptroller's-Law book (3	3	15.00	45.00	
		Misc. books and publications			0.00	
<u>5180</u>	<u>400-000</u>	<u>Legal Fees</u>				0.00
<u>5182</u>	<u>400-000</u>	<u>Arbitration</u>				0.00
<u>5190</u>	<u>400-000</u>	<u>Appraisal Review Board</u>				0.00
<u>5199</u>	<u>400-000</u>	<u>Taxpayer Liaison Expense</u>				0.00
<u>5200</u>	<u>400-000</u>	<u>Professional Services</u>				55,000.00
		TrueRoll			55,000.00	
		Homestead verification on-line access				

DEEDS DEPARTMENT

DETAIL

<u>5210</u>	<u>400-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>400-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>400-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	79,005.00
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Total Wages and Payroll Related Exp	734,157.01
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Total Payroll Taxes Mandatory	52,293.29
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TCDRS	109,526.93
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Total Deeds	<u><u>974,982.23</u></u>
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<u>CALL CENTER / ARCHIVES DEPT.</u>		CURRENT BUDGET
5010 - Salaries & Wages	321,703.23	305,888.09
5020 - Payroll Related Expense	65,447.71	65,053.21
5021- TCDRS	58,389.14	42,457.27
5025 - Payroll Taxes/Mandatory	27,769.53	26,514.84
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	0.00	0.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	10,146.00	9,849.00
5100 - F/E Maintenance	3,357.00	3,357.00
5109 - Small Furn & Equipment	500.00	1,000.00
5110 - Paper, Supplies	3,228.00	2,880.00
5111 - Printing	254.00	254.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	64,629.00	63,150.00
5130 - Education, Dues	575.00	575.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	20.00	0.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	2,694.00	2,980.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		558,712.61 523,958.41

CALL CENTER / ARCHIVES DEPARTMENT

DETAIL

<u>5010</u>	<u>200-000</u>	<u>Salaries & Wages</u>		321,703.23
<u>5020</u>	<u>200-000</u>	<u>Payroll Related Expenses</u>		65,447.71
<u>5021</u>	<u>200-000</u>	<u>TCDRS</u>		58,389.14
<u>5025</u>	<u>200-000</u>	<u>Payroll Taxes/Mandatory</u>		27,769.53
<u>5030</u>	<u>200-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>200-000</u>	<u>Software Support & Licensing</u>		0.00
<u>5055</u>	<u>200-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>200-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>200-000</u>	<u>Utilities</u>		0.00
<u>5072</u>	<u>200-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>200-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>200-000</u>	<u>Building Improvements</u>		0.00
		<u>Fixed Assets</u>		0.00
<u>5090</u>	<u>200-000</u>	<u>F/E Lease</u>		10,146.00
		Ricoh copier MPC4500 + property tax	2,400.00	
		Centormail Scale C120BS	6,786.00	
		Mail meter	960.00	

CALL CENTER / ARCHIVES DEPARTMENTDETAIL

<u>5100</u>	<u>200-000</u>	<u>F/E Maintenance</u>						3,357.00
		Ricoh copier MPC4500					557.00	
		Mailing & Shipping - mail machines maint.					2,800.00	
<u>5109</u>	<u>200-000</u>	<u>Small Furn & Equipment</u>						500.00
		Chairs replacement (2)					500.00	
		Misc furniture replacement					0.00	
<u>5110</u>	<u>200-000</u>	<u>Paper, Supplies</u>						3,228.00
		10 Boxes letter copy paper					450.00	
		200 Boxes storage					798.00	
		100 Boxes DVD-Rs					900.00	
		Blades for paper trimmer					0.00	
		Misc supplies @ \$15x6x12mos					1,080.00	
<u>5111</u>	<u>200-000</u>	<u>Printing</u>						254.00
		Business cards					100.00	
		2 Boxes envelopes window # 10 w/logo					50.00	
		2 Boxes regular envelopes					104.00	
<u>5112</u>	<u>200-000</u>	<u>Advertising</u>						0.00
<u>5120</u>	<u>200-000</u>	<u>Postage & Mailing</u>						64,629.00
		deeds 3,000 Certified return receipt \$6.82 + postage .63					22,350.00	
			6.82	0.63	3,000			
		Mailing&Shipping - meter chip/card					625.00	
		Mailing&Shipping - print head (2)					200.00	
		Misc. supplies for mail machine-tape, ink, etc					1,454.00	
		Postage-regular					40,000.00	

CALL CENTER / ARCHIVES DEPARTMENT**DETAIL**

<u>5130</u>	<u>200-000</u>	<u>Education, Dues</u>		575.00
		TAAO, TDLR membership, workshop, dues, etc	275.00	
		Records Management Workshop	300.00	
<u>5140</u>	<u>200-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>200-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>200-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>200-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>200-000</u>	<u>Publications, Subscriptions</u>		20.00
		State Comptrollers - Tax Code (1 set)	20.00	
<u>5180</u>	<u>200-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>200-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>200-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>200-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>200-000</u>	<u>Professional Services</u>		2,694.00
		Commercial Records rent & service	444.00	
		Regular shredding	225.00	
		Mass shredding	2,025.00	

CALL CENTER / ARCHIVES DEPARTMENT

DETAIL

<u>5210</u>	<u>200-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>200-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>200-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	85,403.00
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Total Wages and Payroll Related Exp	387,150.95
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Total Payroll Taxes Mandatory	27,769.53
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TCDRS	58,389.14
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Total Call Center / Archives	<u><u>558,712.61</u></u>
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<u>BUSINESS PERSONAL PROPERTY DEPT.</u>		CURRENT BUDGET
5010 - Salaries & Wages	871,021.21	814,298.41
5020 - Payroll Related Expense	163,783.10	162,748.89
5021- TCDRS	158,090.35	113,024.62
5025 - Payroll Taxes/Mandatory	78,483.65	73,232.50
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	58,300.00	9,000.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	5,648.00	798.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	2,100.00	2,100.00
5100 - F/E Maintenance	2,500.00	2,500.00
5109 - Small Furn & Equipment	840.00	800.00
5110 - Paper, Supplies	5,109.00	5,109.00
5111 - Printing	3,050.00	3,050.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	41,484.00	37,824.00
5130 - Education, Dues	17,000.00	9,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	6,275.00	6,275.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,413,684.30 1,239,760.42

BUSINESS PERSONAL PROPERTY DEPARTMENT**DETAIL**

<u>5010</u>	<u>325-000</u>	<u>Salaries & Wages</u>		871,021.21
<u>5020</u>	<u>325-000</u>	<u>Payroll Related Expenses</u>		163,783.10
<u>5021</u>	<u>325-000</u>	<u>TCDRS</u>		158,090.35
<u>5025</u>	<u>325-000</u>	<u>Payroll Taxes/Mandatory</u>		78,483.65
<u>5030</u>	<u>325-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>325-000</u>	<u>Software Support & Licensing</u>		58,300.00
		NADA/J.D.Power -online with inventory (includes all)	8,800.00	
		Electronic Rendition Processing	48,500.00	
		Misc - software	1,000.00	
<u>5055</u>	<u>325-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>325-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>325-000</u>	<u>Utilities</u>		5,648.00
		Communication	798.00	
		Wireless Srvc for Ipads	4,850.00	
<u>5072</u>	<u>325-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>325-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>325-000</u>	<u>Building Improvements</u>		0.00

BUSINESS PERSONAL PROPERTY DEPARTMENT**DETAIL**

<u>Fixed Assets</u>		0.00
<u>5090</u> <u>325-000</u> <u>F/E Lease</u>		2,100.00
Ricoh copier MPC4504EX bc8992 + property tax	2,100.00	
<u>5100</u> <u>325-000</u> <u>F/E Maintenance</u>		2,500.00
Ricoh copier MPC4504EX bc8992	2,500.00	
<u>5109</u> <u>325-000</u> <u>Small Furn & Equipment</u>		840.00
Chairs replacement (2)	420.00	
Flexispot 41" Standing Desk	420.00	
<u>5110</u> <u>325-000</u> <u>Paper, Supplies</u>		5,109.00
65 Boxes letter paper	2,925.00	
Misc Supplies @ \$13x14x12	2,184.00	
<u>5111</u> <u>325-000</u> <u>Printing</u>		3,050.00
100 Boxes envelopes window	1,700.00	
10 Boxes envelopes regular	600.00	
Business cards (13)	650.00	
Business cards salaried	100.00	
Misc (fieldwork door notices)	0.00	
<u>5112</u> <u>325-000</u> <u>Advertising</u>		0.00

BUSINESS PERSONAL PROPERTY DEPARTMENT**DETAIL**

<u>5120</u>	<u>325-000</u>	<u>Postage & Mailing</u>				41,484.00
		25,000 Renditions @ .63 (GD)	0.63	25,000	15,750.00	
		25,000 Notice of Value @ .63 (GI	0.63	25,000	15,750.00	
		SB2 Post Cards			9,984.00	
<u>5130</u>	<u>325-000</u>	<u>Education, Dues</u>				17,000.00
		Appraisal workshops, conferences, exams, etc.			17,000.00	
<u>5140</u>	<u>325-000</u>	<u>Bonding/Insurance</u>				0.00
<u>5150</u>	<u>325-000</u>	<u>Audit Fees & Consultation</u>				0.00
<u>5160</u>	<u>325-000</u>	<u>Chief Appraiser - Education, Dues</u>				0.00
<u>5165</u>	<u>325-000</u>	<u>Board of Directors - Education</u>				0.00
<u>5170</u>	<u>325-000</u>	<u>Books, Publications, Subscriptions</u>				6,275.00
		Airpac - Aircraft Value Reference			100.00	
		NADA-Older Used Car guide			75.00	
		VREF Ind - Aircraft listing (online)			100.00	
		IAAO Property Assessment Valuation (2)			200.00	
		InfoNation-TexAuto Tax Guide			5,500.00	
		Misc publications, etc.			300.00	
<u>5180</u>	<u>325-000</u>	<u>Legal Fees</u>				0.00
<u>5182</u>	<u>325-000</u>	<u>Arbitration</u>			0.00	

BUSINESS PERSONAL PROPERTY DEPARTMENT**DETAIL**

5190 325-000 Appraisal Review Board 0.00

5199 325-000 Taxpayer Liaison Expense 0.00

5200 325-000 Professional Services 0.00

5210 325-000 Supplemental Help 0.00

5225 325-000 Interest 0.00

5250 325-000 Contingency 0.00

Total Operating Expenses 142,306.00

Total Wages and Payroll Related Exp 1,034,804.30

Total Payroll Taxes Mandatory 78,483.65

TCDRS 158,090.35

Total Business Personal Property 1,413,684.30

<u>COMMERCIAL DEPARTMENT</u>		CURRENT BUDGET
5010 - Salaries & Wages	894,096.31	780,811.53
5020 - Payroll Related Expense	163,848.40	162,669.14
5021- TCDRS	162,278.48	108,376.64
5025 - Payroll Taxes/Mandatory	81,028.20	71,595.54
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	95,000.00	94,000.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	2,298.00	2,298.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	1,003.00	1,003.00
5100 - F/E Maintenance	3,204.00	3,004.00
5109 - Small Furn & Equipment	4,000.00	4,000.00
5110 - Paper, Supplies	5,540.00	5,540.00
5111 - Printing	1,575.00	1,575.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	21,966.00	20,916.00
5130 - Education, Dues	12,000.00	11,905.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	4,175.00	3,658.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	430,000.00	425,000.00
5210 - Supplemental Help	0.00	12,000.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		1,882,012.40 1,708,351.85

COMMERCIAL DEPARTMENT**DETAIL**

<u>5010</u>	<u>300-000</u>	<u>Salaries & Wages</u>		894,096.31
<u>5020</u>	<u>300-000</u>	<u>Payroll Related Expenses</u>		163,848.40
<u>5021</u>	<u>300-000</u>	<u>TCDRS</u>		162,278.48
<u>5025</u>	<u>300-000</u>	<u>Payroll Taxes/Mandatory</u>		81,028.20
<u>5030</u>	<u>300-000</u>	<u>Computer Expense</u>		0.00
<u>5035</u>	<u>300-000</u>	<u>Software Support & Licensing</u>		95,000.00
		Marshall & Swift - Commercial Estimator (1)	1,500.00	
		Marshall & Swift - Valuation serv combo (1)	850.00	
		Misc. software, Realty Rates.com, etc.	3,000.00	
		Axiometrics Inc -apartment/housing floor plans	6,500.00	
		Real Capital Analytics	22,000.00	
		TREPP	52,000.00	
		Acrobat Pro 14x240	0.00	
		Co-Star licenses for commercial sales data (2stat, 2comm)	9,150.00	
<u>5055</u>	<u>300-000</u>	<u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>300-000</u>	<u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>300-000</u>	<u>Utilities</u>		2,298.00
		Communication	798.00	
		Wireless Srvs for Ipads	1,500.00	
<u>5072</u>	<u>300-000</u>	<u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>300-000</u>	<u>Janitorial</u>		0.00

COMMERCIAL DEPARTMENT**DETAIL**

<u>5080</u>	<u>300-000</u>	<u>Building Improvements</u>		0.00
		<u>Fixed Assets</u>		0.00
<u>5090</u>	<u>300-000</u>	<u>F/E Lease</u>		1,003.00
		Copier Canon C357iF bc9335 + property tax	1,003.00	
<u>5100</u>	<u>300-000</u>	<u>F/E Maintenance</u>		3,204.00
		Copier Canon C357iF bc9335	1,884.00	
		HP T2500 plotter bc# 7471	1,200.00	
		Service Time Stamp	120.00	
<u>5109</u>	<u>300-000</u>	<u>Small Furn & Equipment</u>		4,000.00
		Chair replacement (2)	500.00	
		Cameras (6)	1,500.00	
		Misc furniture - replacements	2,000.00	
<u>5110</u>	<u>300-000</u>	<u>Paper, Supplies</u>		5,540.00
		40 Boxes letter paper	1,800.00	
		4 Boxes legal paper	380.00	
		Misc Supplies @ \$20x14x12	3,360.00	
<u>5111</u>	<u>300-000</u>	<u>Printing</u>		1,575.00
		50 Boxes envelopes window	255.00	
		10 Boxes envelopes regular	520.00	
		Business cards (14)	700.00	
		Business cards salaried	100.00	

COMMERCIAL DEPARTMENT**DETAIL**

<u>5112</u>	<u>300-000</u>	<u>Advertising</u>				0.00
<u>5120</u>	<u>300-000</u>	<u>Postage & Mailing</u>				21,966.00
		21,000 Appraisal notices @ .63 (C	0.63	21,000	13,230.00	
		SB2 Post Cards			8,736.00	
<u>5130</u>	<u>300-000</u>	<u>Education, Dues</u>				12,000.00
		Appraisal workshops, conferences, exams, etc.			12,000.00	
<u>5140</u>	<u>300-000</u>	<u>Bonding/Insurance</u>				0.00
<u>5150</u>	<u>300-000</u>	<u>Audit Fees & Consultation</u>				0.00
<u>5160</u>	<u>300-000</u>	<u>Chief Appraiser - Education, Dues</u>				0.00
<u>5165</u>	<u>300-000</u>	<u>Board of Directors - Education</u>				0.00
<u>5170</u>	<u>300-000</u>	<u>Books, Publications, Subscriptions</u>				4,175.00
		RGW Realty Rates			545.00	
		State Comptrollers - Code books (14)			280.00	
		FW Dodge - Dodge Reports & updates			1,695.00	
		El Paso Directory			355.00	
		Misc publications, etc.			1,300.00	
<u>5180</u>	<u>300-000</u>	<u>Legal Fees</u>				0.00
<u>5182</u>	<u>300-000</u>	<u>Arbitration</u>				0.00

COMMERCIAL DEPARTMENT**DETAIL**

5190 300-000 Appraisal Review Board 0.00

5199 300-000 Taxpayer Liaison Expense 0.00

5200 300-000 Professional Services 430,000.00

Wardlaw Appraisal Group 415,000.00

Market Information Analysis 15,000.00

5210 300-000 Supplemental Help 0.00

0.00

5225 300-000 Interest 0.00

5250 300-000 Contingency 0.00

Total Operating Expenses 580,761.00

Total Wages and Payroll Related Exp 1,057,944.71

Total Payroll Taxes Mandatory 81,028.20

TCDRS 162,278.48

Total Commercial 1,882,012.40

RESIDENTIAL DEPARTMENTCURRENT
BUDGET

5010 - Salaries & Wages	1,995,988.83	1,730,522.07
5020 - Payroll Related Expense	349,757.43	336,479.38
5021- TCDRS	362,271.97	240,196.46
5025 - Payroll Taxes/Mandatory	179,418.41	157,764.35
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	45,000.00	46,000.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	12,798.00	9,978.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	5,060.00	4,600.00
5100 - F/E Maintenance	4,500.00	3,300.00
5109 - Small Furn & Equipment	10,000.00	10,000.00
5110 - Paper, Supplies	12,060.00	7,760.00
5111 - Printing	7,000.00	7,100.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	200,000.00	178,580.00
5130 - Education, Dues	40,000.00	40,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	10,000.00	6,794.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	45,000.00	25,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL**3,278,854.65** 2,804,074.26

RESIDENTIAL DEPARTMENT**DETAIL**

<u>5010</u>	<u>600-000</u>	<u>Salaries & Wages</u>				1,995,988.83
<u>5020</u>	<u>600-000</u>	<u>Payroll Related Expenses</u>				349,757.43
<u>5021</u>	<u>600-000</u>	<u>TCDRS</u>				362,271.97
<u>5025</u>	<u>600-000</u>	<u>Payroll Taxes/Mandatory</u>				179,418.41
<u>5030</u>	<u>600-000</u>	<u>Computer Expense</u>				0.00
<u>5035</u>	<u>600-000</u>	<u>Software Support & Licensing</u>				45,000.00
	Resid	Marshall & Swift Residential Cost Handbook combo (2)			1,400.00	
	Resid	NADA - Manufactured Mobile homes -software (5)			350.00	
		CoreLogic Licences+Overage	4	7,062.50	28,250.00	
		Tran Union LLC			15,000.00	
<u>5055</u>	<u>600-000</u>	<u>Vehicle Insurance</u>				0.00
<u>5060</u>	<u>600-000</u>	<u>Gas/Oil/Maintenance</u>				0.00
<u>2021</u>	<u>600-000</u>	<u>Key Gov't Finance (CAMA)</u>				0.00
<u>2022</u>	<u>600-000</u>	<u>Mortgage Payments</u>				0.00
<u>5070</u>	<u>600-000</u>	<u>Utilities</u>				12,798.00
		Communications			798.00	
		Wireless Srvs for Ipads			12,000.00	
<u>5072</u>	<u>600-000</u>	<u>Building - Maintenance</u>				0.00

RESIDENTIAL DEPARTMENT**DETAIL**

<u>5075</u>	<u>600-000</u>	<u>Janitorial</u>		0.00
<u>5080</u>	<u>600-000</u>	<u>Building Improvements</u>		0.00
		<u>Fixed Assets</u>		0.00
<u>5090</u>	<u>600-000</u>	<u>F/E Lease</u>		5,060.00
		Canon ImageRunners, IRC6575i bc8669	3,190.00	
		IRC5535i bc8730 + property tax	1,870.00	
<u>5100</u>	<u>600-000</u>	<u>F/E Maintenance</u>		4,500.00
		Canon ImageRunners, IRC6575i bc8669	1,600.00	
		IRC5535i bc8730	1,600.00	
		HP DesignJet T3500 Plotter bc8977	1,300.00	
<u>5109</u>	<u>600-000</u>	<u>Small Furn & Equipment</u>		10,000.00
		Chairs -replacements	1,000.00	
		Cameras - replacements (10)	2,900.00	
		Heavy duty stapler-EPCAD stamp	850.00	
		Guest chairs (replacement) (6)	1,500.00	
		Fax machine (replacement)	750.00	
		Replacements -staplers, broken furn, scanners, printers, etc	3,000.00	
<u>5110</u>	<u>600-000</u>	<u>Paper, Supplies</u>		12,060.00
		100 Boxes paper letter	5,300.00	
		Misc supplies @ \$15x32x12mos	5,760.00	
		Toner for fax machine uf-4500	1,000.00	

RESIDENTIAL DEPARTMENT**DETAIL**

<u>5111</u>	<u>600-000</u>	<u>Printing</u>							7,000.00
		600 Boxes envelopes window						4,436.00	
		8 Boxes envelopes regular						416.00	
		28 Boxes envelopes business reply						448.00	
		2 Boxes business cards (salaried)						200.00	
		30 Boxes business cards						1,500.00	
<u>5112</u>	<u>600-000</u>	<u>Advertising</u>							0.00
<u>5120</u>	<u>600-000</u>	<u>Postage & Mailing</u>							200,000.00
		125,000 Appraisal Notices @ .63	0.63	125,000				78,750.00	
		SB 2 Post Cards						121,250.00	
<u>5130</u>	<u>600-000</u>	<u>Education, Dues</u>							40,000.00
		Appraisal workshops, conferences, exams, etc.						40,000.00	
<u>5140</u>	<u>600-000</u>	<u>Bonding/Insurance</u>							0.00
								0.00	
<u>5150</u>	<u>600-000</u>	<u>Audit Fees & Consultation</u>							0.00
<u>5160</u>	<u>600-000</u>	<u>Chief Appraiser - Education, Dues</u>							0.00
<u>5165</u>	<u>600-000</u>	<u>Board of Directors - Education</u>							0.00

<u>RESIDENTIAL DEPARTMENT</u>		<u>DETAIL</u>	
<u>5170</u>	<u>600-000</u>	<u>Books, Publications, Subscriptions</u>	10,000.00
		InfoUSA-City Directory	350.00
		Cole Directory	400.00
		El Paso Mapso Street guides (30)	0.00
		State Comptrollers-Code/Law books	0.00
		Connect Manufactured Housing	675.00
		Carahsoft Tech-Enhanced real estate rpt	8,425.00
		Misc. publications	150.00
<u>5180</u>	<u>600-000</u>	<u>Legal Services</u>	0.00
<u>5182</u>	<u>600-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>600-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>600-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>600-000</u>	<u>Professional Services</u>	45,000.00
		Appraisal Services	45,000.00
<u>5210</u>	<u>600-000</u>	<u>Supplemental Help</u>	0.00
<u>5225</u>	<u>600-000</u>	<u>Interest</u>	0.00
<u>5250</u>	<u>600-000</u>	<u>Contingency</u>	0.00
Total Operating Expenses			391,418.00
Total Wages and Payroll Related Exp			2,345,746.26
Total Payroll Taxes Mandatory			179,418.41
TCDRS			362,271.97
Total Residential			<u><u>3,278,854.65</u></u>

COMPLIANCE DEPARTMENTCURRENT
BUDGET

5010 - Salaries & Wages	342,257.77	357,881.34
5020 - Payroll Related Expense	54,728.45	54,476.71
5021- TCDRS	62,119.79	49,673.93
5025 - Payroll Taxes/Mandatory	30,625.31	31,335.32
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	32,180.00	16,141.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	798.00	798.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	2,000.00	2,100.00
5100 - F/E Maintenance	750.00	750.00
5109 - Small Furn & Equipment	1,500.00	400.00
5110 - Paper, Supplies	1,200.00	1,200.00
5111 - Printing	250.00	100.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	5,000.00	5,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	1,460.00	1,460.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	22,000.00	20,000.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL

556,869.31 541,316.30

<u>COMPLIANCE DEPARTMENT</u>			<u>DETAIL</u>
<u>5010</u>	<u>350-000</u>	<u>Salaries & Wages</u>	342,257.77
<u>5020</u>	<u>350-000</u>	<u>Payroll Related Expenses</u>	54,728.45
<u>5021</u>	<u>350-000</u>	<u>TCDRS</u>	62,119.79
<u>5025</u>	<u>350-000</u>	<u>Payroll Taxes/Mandatory</u>	30,625.31
<u>5030</u>	<u>350-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>350-000</u>	<u>Software Support & Licensing</u>	32,180.00
		Co-Star licenses for commercial sales data (4stat, 2comm)	18,252.00
		M&S/CoreLogic - Commercial Estimators (4)	6,256.00
		M&S/CoreLogic - Residential Estimators (4)	5,412.00
		NCSS. LLC 4 licenses	1,760.00
		Misc. software	500.00
<u>5055</u>	<u>350-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>350-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>350-000</u>	<u>Utilities</u>	798.00
		Communications	798.00
<u>5072</u>	<u>350-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>350-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>350-000</u>	<u>Building Improvements</u>	0.00

COMPLIANCE DEPARTMENT**DETAIL**

<u>Fixed Assets</u>			0.00
<u>5090</u>	<u>350-000</u>	<u>F/E Lease</u>	2,000.00
		Copier Sharp MX5071S bc9586 + property tax	2,000.00
<u>5100</u>	<u>350-000</u>	<u>F/E Maintenance</u>	750.00
		Copier Sharp MX5071S bc9586	750.00
<u>5109</u>	<u>350-000</u>	<u>Small Furn & Equipment</u>	1,500.00
		Chair(s) replacemnt	1,100.00
		Misc (replacement) camera,furniture, etc.	400.00
<u>5110</u>	<u>350-000</u>	<u>Paper, Supplies</u>	1,200.00
		Misc supplies @ \$25x4x12	1,200.00
<u>5111</u>	<u>350-000</u>	<u>Printing</u>	250.00
		3 Business cards	150.00
		1 Business cards salaried	100.00
<u>5112</u>	<u>350-000</u>	<u>Advertising</u>	0.00
<u>5120</u>	<u>350-000</u>	<u>Postage & Mailing</u>	0.00
<u>5130</u>	<u>350-000</u>	<u>Education, Dues</u>	5,000.00
		Education, dues, conf., seminars, etc	5,000.00

COMPLIANCE DEPARTMENT**DETAIL**

<u>5140</u>	<u>350-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>350-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>350-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>350-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>350-000</u>	<u>Publications, Subscriptions</u>		1,460.00
		IAAO - Property Assessment Valuation books	100.00	
		IAAO - Fundamentals of Mass Appraisal books	100.00	
		State Comptrollers - 6 sets Code/Law books	60.00	
		Hotel Transaction Almanac & Hotel Invsmnt Barometer	500.00	
		PWC - Korpacz R/E Investor Survey	200.00	
		RealtyRates.com subscription	500.00	
		Misc. publications	0.00	
<u>5180</u>	<u>350-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>350-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>350-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>350-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>350-000</u>	<u>Professional Services</u>		22,000.00
		Capitalization Rate Study	12,000.00	
		Fee for appraisals	10,000.00	

COMPLIANCE DEPARTMENT**DETAIL**

<u>5210</u>	<u>350-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>350-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>350-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	67,138.00
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Total Wages and Payroll Related Exp	396,986.23
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Total Payroll Taxes Mandatory	30,625.31
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TCDRS	62,119.79
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Total Compliance	<u><u>556,869.31</u></u>
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GEOGRAPHIC INFORMATION SYSTEMS DEPT.CURRENT
BUDGET

5010 - Salaries & Wages	646,950.10	618,303.33
5020 - Payroll Related Expense	109,363.56	108,702.81
5021- TCDRS	117,421.44	85,820.50
5025 - Payroll Taxes/Mandatory	55,267.24	53,000.14
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	45,942.00	45,942.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	7,554.00	8,820.00
5100 - F/E Maintenance	2,380.00	3,605.00
5109 - Small Furn & Equipment	1,050.00	1,050.00
5110 - Paper, Supplies	3,595.00	3,595.00
5111 - Printing	680.00	580.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	94.50	87.00
5130 - Education, Dues	12,750.00	6,272.70
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	600.00	600.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	0.00	0.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00

TOTAL

1,003,647.84 936,378.48

GEOGRAPHIC INFORMATION SYSTEMS DEPT.**DETAIL**

<u>5010</u>	<u>500-000</u>	<u>Salaries & Wages</u>	646,950.10
<u>5020</u>	<u>500-000</u>	<u>Payroll Related Expenses</u>	109,363.56
<u>5021</u>	<u>500-000</u>	<u>TCDRS</u>	117,421.44
<u>5025</u>	<u>500-000</u>	<u>Payroll Taxes/Mandatory</u>	55,267.24
<u>5030</u>	<u>500-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>500-000</u>	<u>Software Support & Licensing</u>	45,942.00
	GIS	ESRI - software maintenance	43,442.00
	Comm	ESRI - software maintenance	
	Resrch	ESRI - software maintenance	
	Adm-clssrm	ESRI - software maintenance	
	Stats	ESRI - software maintenance	
	Resid	ESRI - software maintenance	
	IT	ESRI - software maintenance	
	GIS SHI	autoCAD LT desktop	2,500.00
	GIS Arc_GIS	online	0.00
	GIS TTI TRZ	CAD Data licenses	0.00
<u>5055</u>	<u>500-000</u>	<u>Vehicle Insurance</u>	0.00
<u>5060</u>	<u>500-000</u>	<u>Gas/Oil/Maintenance</u>	0.00
<u>5070</u>	<u>500-000</u>	<u>Utilities</u>	0.00
<u>5072</u>	<u>500-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>500-000</u>	<u>Janitorial</u>	0.00

GEOGRAPHIC INFORMATION SYSTEMS DEPT.**DETAIL**

<u>5080</u>	<u>500-000</u>	<u>Building Improvements</u>		0.00
<u>Fixed Assets</u>				0.00
			0.00	
<u>5090</u>	<u>500-000</u>	<u>F/E Lease</u>		7,554.00
		Ricoh - copier MPC4504EX bc8808 + property tax	2,520.00	
		HP Designjet T2600 36" Printer + property tax	5,034.00	
<u>5100</u>	<u>500-000</u>	<u>F/E Maintenance</u>		2,380.00
		Ricoh - copier MPC4504EX bc8808	800.00	
		HP Designjet T2600 36" Printer	1,580.00	
<u>5109</u>	<u>500-000</u>	<u>Small Furn & Equipment</u>		1,050.00
		Chairs replacement (3)	750.00	
		Printer replacement	0.00	
		Hard drives external 4TB (2) @ \$150	300.00	
<u>5110</u>	<u>500-000</u>	<u>Paper, Supplies</u>		3,595.00
		15 Boxes letter paper	675.00	
		36 Rolls 24 x 150 paper	1,000.00	
		15 Rolls 36 x 150 paper	300.00	
		Misc supplies @ \$15x9x12	1,620.00	
<u>5111</u>	<u>500-000</u>	<u>Printing</u>		680.00
		Business cards -salaried	200.00	
		Business cards 5 x 2times	480.00	

GEOGRAPHIC INFORMATION SYSTEMS DEPT.

DETAIL

<u>5112</u>	<u>500-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>500-000</u>	<u>Postage & Mailing</u>		94.50
		Return to sender (Deeds) mail 150 @ .63	94.50	
<u>5130</u>	<u>500-000</u>	<u>Education, Dues</u>		12,750.00
		ESRI conference, training	12,750.00	
<u>5140</u>	<u>500-000</u>	<u>Bonding/Insurance</u>		0.00
<u>5150</u>	<u>500-000</u>	<u>Audit Fees & Consultation</u>		0.00
<u>5160</u>	<u>500-000</u>	<u>Chief Appraiser - Education, Dues</u>		0.00
<u>5165</u>	<u>500-000</u>	<u>Board of Directors - Education</u>		0.00
<u>5170</u>	<u>500-000</u>	<u>Publications, Subscriptions</u>		600.00
		ESRI ArcMap Pro (10)	600.00	
<u>5180</u>	<u>500-000</u>	<u>Legal Fees</u>		0.00
<u>5182</u>	<u>500-000</u>	<u>Arbitration</u>		0.00
<u>5190</u>	<u>500-000</u>	<u>Appraisal Review Board</u>		0.00
<u>5199</u>	<u>500-000</u>	<u>Taxpayer Liaison Expense</u>		0.00
<u>5200</u>	<u>500-000</u>	<u>Professional Services</u>		0.00

GEOGRAPHIC INFORMATION SYSTEMS DEPT.

DETAIL

<u>5210</u>	<u>500-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>500-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>500-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	74,645.50
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Total Wages and Payroll Related Exp	756,313.66
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Total Payroll Taxes Mandatory	55,267.24
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TCDRS	117,421.44
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Total GIS	<u><u>1,003,647.84</u></u>
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<u>INFORMATION TECHNOLOGY DEPT.</u>		CURRENT BUDGET
5010 - Salaries & Wages	701,933.38	620,761.24
5020 - Payroll Related Expense	87,992.74	87,314.39
5021- TCDRS	127,400.91	86,161.66
5025 - Payroll Taxes/Mandatory	59,219.80	52,686.87
5030 - Computer Expense	15,000.00	13,000.00
5035 - Software - Support & Licensing	462,300.00	356,260.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	5,310.00	2,998.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	83,000.00	41,000.00
5090 - F/E Lease	383,953.00	313,368.00
5100 - F/E Maintenance	95,450.00	71,950.00
5109 - Small Furn & Equipment	19,000.00	19,000.00
5110 - Paper, Supplies	2,700.00	2,400.00
5111 - Printing	200.00	100.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	3,500.00	2,000.00
5130 - Education, Dues	30,100.00	25,600.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	775.00	500.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	464,500.00	430,840.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		<u>2,542,334.83</u> 2,125,940.16

INFORMATION TECHNOLOGY DEPT.**DETAIL**

<u>5010</u>	<u>700-000</u>	<u>Salaries & Wages</u>		701,933.38
<u>5020</u>	<u>700-000</u>	<u>Payroll Related Expenses</u>		87,992.74
<u>5021</u>	<u>700-000</u>	<u>TCDRS</u>		127,400.91
<u>5025</u>	<u>700-000</u>	<u>Payroll Taxes/Mandatory</u>		59,219.80
<u>5030</u>	<u>700-000</u>	<u>Computer Expense</u>		15,000.00
		Computer maintenance parts & supplies	12,000.00	
		Toner/ink for plotters (Comm, GIS, Resid)	3,000.00	
		iPad Accessories	0.00	
<u>5035</u>	<u>700-000</u>	<u>Software Support & Licensing</u>		462,300.00
		Project Management	1,700.00	
		SoftwareOne - Microsoft Enterprise agreement	235,000.00	
		Bing Custom Search - Website	500.00	
		Zoho - Network Infrastructure Monitor	800.00	
		Web Filtering & Secure Internet	8,200.00	
		Malware Protection and Threat Security	20,000.00	
		Security Log Collector-Identify & file monitor in network	8,000.00	
		Acrobat DC-Creat Forms/Modify PDF	14,000.00	
		Cisco Webex-online conferences for panels	3,500.00	
		Mobile Device Mgt-Install Windows Updates	7,500.00	
		Cloud Backup Storage	18,000.00	
		Palo Alto Networks Firewall Maintenance	15,000.00	
		Search Engine Optimization	300.00	
		External IP Monitoring	300.00	
		EZ Texting	550.00	
		Password Manager	9,500.00	
		Online Domain Name Services	9,500.00	
		Cloud Video Surveillance	2,400.00	
		VMWare - Hypervisor	34,800.00	
		Canva Design-to design professional presentations and content	420.00	
		Link Managemen Platform	1,550.00	
		DRI - Pinnacle Studio Upgrade & Data Extractor	270.00	

INFORMATION TECHNOLOGY DEPT.**DETAIL**

Policies & Procedures Document Managing Software	3,500.00
WireCast - BOD Multimedia Software	1,720.00
HelloFax-Send & Receive faxes from computer	250.00
Link Analytics & Auditing	300.00
Hosting-Image and file hosting	1,400.00
Positive SSL WildCard-used for GIS public server	160.00
Online Forms-app for online home exemptions/online protest forms	6,500.00
Twilio-app to send text to property owners via online protest forms	2,000.00
Browserling	230.00
Vmware Advantage-training and trials of Vmware Products	400.00
Genesis Cloud-public endpoint for jotform data and custom projects	500.00
Multimedia Software-renewal for media services	9,000.00
Blue Iris Software-camera integration for ARB panels	50.00
Box Enterprise-Agent evidence/application repository	5,000.00
Cloud cover music	250.00
Informacast for shooter detection notification services	3,800.00
Network design software	50.00
Online vulnerability scanner	250.00
Tutorial contect creator	1,800.00
Kiosk remote management	300.00
Expiration reminder	3,800.00
Postman API Platform	1,100.00
Sengrid - Email sender services	1,400.00
Web security testing	450.00
Website accessibility service	6,500.00
AD manager plus	800.00
Survey Services-HR Survey Project	8,000.00
Misc. software	11,000.00

5055 700-000 Vehicle Insurance 0.00

5060 700-000 Gas/Oil/Maintenance 0.00

5070 700-000 Utilities 5,310.00

Communications/Hot Spots	1,200.00
Communications	798.00
Data service for ipads	1,200.00
Data service for security in ARB panels	2,112.00

INFORMATION TECHNOLOGY DEPT.**DETAIL**

<u>5072</u>	<u>700-000</u>	<u>Building - Maintenance</u>	0.00
<u>5075</u>	<u>700-000</u>	<u>Janitorial</u>	0.00
<u>5080</u>	<u>700-000</u>	<u>Building Improvements</u>	0.00
<u>Fixed Assets</u>			83,000.00
1610		BOD Multimedia Hardware	25,000.00
1620		Computer equipment	38,000.00
1620		Liebert UPS Battery Replacement	20,000.00
<u>5090</u>	<u>700-000</u>	<u>F/E Lease</u>	383,953.00
		End User Workstations & Monitors-4 year lease	88,000.00
		Data Center hardware-4 year lease	77,000.00
		Wireless Access Points-3 year lease	8,700.00
		End user scanners (140)-4 year lease	43,000.00
		SHI/Apple 25 iPad Pro 12.9 tablet	12,753.00
		Storage Appliance--- Lease (5yr)	52,000.00
		Hosted VoIP Service	27,000.00
		Projector for ARB Panels	3,800.00
		Imagerunner Advance C475iF	1,700.00
		Network Infrastructure Switches	70,000.00
		CCTV System (Security Cameras)	0.00
<u>5100</u>	<u>700-000</u>	<u>F/E Maintenance</u>	95,450.00
		Security Cameras	11,000.00
		Server room - Liebert UPS maintenance	8,000.00
		Fire Suppression system maint	1,400.00
		Fujitsu scanners maint. Bc8851, 8999, 9000	2,500.00
		Spectrum Technologies - HP Printer Maintenance	66,000.00
		Website Accessibility Compliance Certificate (every other year)	5,000.00
		pfSense Gateway Support-for router	850.00
		Imagerunner Advance C475iF	700.00

INFORMATION TECHNOLOGY DEPT.**DETAIL**

<u>5109</u>	<u>700-000</u>	<u>Small Furn & Equipment</u>		19,000.00
		Misc computer equipment	19,000.00	
<u>5110</u>	<u>700-000</u>	<u>Paper, Supplies</u>		2,700.00
		Misc supplies @ \$25x9x12 mos	2,700.00	
<u>5111</u>	<u>700-000</u>	<u>Printing</u>		200.00
		Business card - salaried (2)	200.00	
<u>5112</u>	<u>700-000</u>	<u>Advertising</u>		0.00
<u>5120</u>	<u>700-000</u>	<u>Postage & Mailing</u>		3,500.00
		Equipment shipping/packaging return	3,500.00	
<u>5130</u>	<u>700-000</u>	<u>Education, Dues</u>		30,100.00
		Software development conferences	18,000.00	
		Professional certifications	5,000.00	
		Records management	100.00	
		Continuing Professional Development	7,000.00	
<u>5140</u>	<u>700-000</u>	<u>Bonding/Insurance</u>		0.00

INFORMATION TECHNOLOGY DEPT.**DETAIL**

<u>5150</u>	<u>700-000</u>	<u>Audit Fees & Consultation</u>	0.00
<u>5160</u>	<u>700-000</u>	<u>Chief Appraiser - Education, Dues</u>	0.00
<u>5165</u>	<u>700-000</u>	<u>Board of Directors - Education</u>	0.00
<u>5170</u>	<u>700-000</u>	<u>Books, Publications, Subscriptions</u>	775.00
		Books & subscriptions	775.00
		(software development, sys admin, deployment, etc.)	
<u>5180</u>	<u>700-000</u>	<u>Legal Fees</u>	0.00
<u>5182</u>	<u>700-000</u>	<u>Arbitration</u>	0.00
<u>5190</u>	<u>700-000</u>	<u>Appraisal Review Board</u>	0.00
<u>5199</u>	<u>700-000</u>	<u>Taxpayer Liaison Expense</u>	0.00
<u>5200</u>	<u>700-000</u>	<u>Professional Services</u>	464,500.00
		Disaster Recovery Service	110,000.00
		IT Security Training/Know Be4	5,000.00
		External Vulnerability Test	3,500.00
		Pictometry Flight	256,000.00
		Disaster Recovery Test	10,000.00
		Incident Response Services -for cyber security	25,000.00
		Workstation LifeCycle Services-install monitors/workstations	55,000.00

INFORMATION TECHNOLOGY DEPT.

DETAIL

<u>5210</u>	<u>700-000</u>	<u>Supplemental Help</u>	0.00
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<u>5225</u>	<u>700-000</u>	<u>Interest</u>	0.00
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<u>5250</u>	<u>700-000</u>	<u>Contingency</u>	0.00
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Total Operating Expenses	1,565,788.00
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Total Wages and Payroll Related Exp	789,926.12
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Total Payroll Taxes Mandatory	59,219.80
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TCDRS	127,400.91
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Total Information Technology	<u><u>2,542,334.83</u></u>
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<u>APPLICATION SUPPORT DEPT.</u>		CURRENT BUDGET
5010 - Salaries & Wages	675,590.57	596,603.50
5020 - Payroll Related Expense	98,690.90	97,943.95
5021- TCDRS	122,619.69	82,808.57
5025 - Payroll Taxes/Mandatory	57,354.30	50,972.19
5030 - Computer Expense	0.00	0.00
5035 - Software - Support & Licensing	487,370.00	446,459.00
5055 - Vehicle Insurance	0.00	0.00
5060 - Gas/Oil/Maintenance	0.00	0.00
5070 - Utilities	0.00	0.00
5072 - Building - Maintenance	0.00	0.00
5075 - Janitorial	0.00	0.00
5080 - Building Improvements	0.00	0.00
1610... Fixed Assets	0.00	0.00
5090 - F/E Lease	3,067.00	3,067.00
5100 - F/E Maintenance	1,000.00	1,000.00
5109 - Small Furn & Equipment	1,500.00	1,500.00
5110 - Paper, Supplies	2,700.00	2,400.00
5111 - Printing	9,960.00	7,150.00
5112 - Advertising	0.00	0.00
5120 - Postage & Mailing	0.00	0.00
5130 - Education, Dues	13,000.00	12,000.00
5140 - Bonding/Insurance	0.00	0.00
5150 - Audit Fees & Consultation	0.00	0.00
5160 - Chief Appraiser - Education, Dues	0.00	0.00
5165 - BOD - Education	0.00	0.00
5170 - Books, Publications, Subscriptions	500.00	500.00
5180 - Legal Fees	0.00	0.00
5182 - Arbitration	0.00	0.00
5190 - Appraisal Review Board	0.00	0.00
5199 - Liaison Expense	0.00	0.00
5200 - Professional Services	154,292.00	140,956.00
5210 - Supplemental Help	0.00	0.00
5225 - Interest	0.00	0.00
5250 - Contingency	0.00	0.00
TOTAL		<u>1,627,644.46</u> 1,443,360.21

<u>APPLICATION SUPPORT DEPT.</u>			<u>DETAIL</u>
<u>5010</u>	<u>725-000</u>	<u>Salaries & Wages</u>	675,590.57
<u>5020</u>	<u>725-000</u>	<u>Payroll Related Expenses</u>	98,690.90
<u>5021</u>	<u>725-000</u>	<u>TCDRS</u>	122,619.69
<u>5025</u>	<u>725-000</u>	<u>Payroll Taxes/Mandatory</u>	57,354.30
<u>5030</u>	<u>725-000</u>	<u>Computer Expense</u>	0.00
<u>5035</u>	<u>725-000</u>	<u>Software Support & Licensing</u>	487,370.00
	CAMA	CAMA Maintenance (TrueAuto)	247,565.00
		Remote User Interface	4,531.00
		Online Appeals-BIS	28,623.00
		Barcode/OCR Lic Support	2,482.00
		Matix	40,072.00
		Escrow Account PACS	1,642.00
		M&S Comm Estimator for Pacs (TrueAuto)	8,075.00
		PACS Customization	50,000.00
	MOBILE RESIDENTIAL	PACS Mobile Cloud Hosting	37,580.00
		PACS Mobile Device	23,189.00
		PACS Mobile Field Device Server	11,519.00
		Advanced Mapping Maintenance	3,670.00
		Disto Integration	2,402.00
		Class Calculator Maintenance	2,317.00
	MOBILE BPP	PACS Mobile Cloud Hosting	2,828
		HGOV Mobile Device CAL Maintenance	7,758
		Mobile BPP Module Maintenance	4,868
		Advanced Mapping User Maintenance Fee.	1,271.00
	TNT	Property Truth in Taxation	3,162.00
	OTHER	UE Studio upgrade (full suite) 8 Lic	1,000.00
		PluralSight subscription	2,316.00
		Misc Software	500.00

<u>APPLICATION SUPPORT DEPT.</u>		<u>DETAIL</u>	
<u>5055</u>	<u>725-000</u> <u>Vehicle Insurance</u>		0.00
<u>5060</u>	<u>725-000</u> <u>Gas/Oil/Maintenance</u>		0.00
<u>5070</u>	<u>725-000</u> <u>Utilities</u>		0.00
<u>5072</u>	<u>725-000</u> <u>Building - Maintenance</u>		0.00
<u>5075</u>	<u>725-000</u> <u>Janitorial</u>		0.00
<u>5080</u>	<u>725-000</u> <u>Building Improvements</u>		0.00
<u>Fixed Assets</u>			0.00
	1610	0.00	
<u>5090</u>	<u>725-000</u> <u>F/E Lease</u>		3,067.00
	Canon Adv C5550i bc8333 + property taxes	3,067.00	
<u>5100</u>	<u>725-000</u> <u>F/E Maintenance</u>		1,000.00
	Canon Adv C5550i bc8333	1,000.00	
<u>5109</u>	<u>725-000</u> <u>Small Furn & Equipment</u>		1,500.00
	Chair (replacements) - 2	500.00	
	Misc. (time stamp, printers, elec staplers, etc) replacements	1,000.00	

APPLICATION SUPPORT DEPT.**DETAIL**

<u>5110</u>	<u>725-000</u>	<u>Paper, Supplies</u>	2,700.00
		Misc supplies @ \$25x9x12	2,700.00
<u>5111</u>	<u>725-000</u>	<u>Printing</u>	9,960.00
		886 Boxes envelopes #10 window	9,960.00
		25,000 BPP renditions, 32,000 HS Applications, 275,000 Notices	
<u>5112</u>	<u>725-000</u>	<u>Advertising</u>	0.00
<u>5120</u>	<u>725-000</u>	<u>Postage & Mailing</u>	0.00
<u>5130</u>	<u>725-000</u>	<u>Education, Dues</u>	13,000.00
		Education, dues, conf, seminars, etc	13,000.00
<u>5140</u>	<u>725-000</u>	<u>Bonding/Insurance</u>	0.00
<u>5150</u>	<u>725-000</u>	<u>Audit Fees & Consultation</u>	0.00
<u>5160</u>	<u>725-000</u>	<u>Chief Appraiser - Education, Dues</u>	0.00
<u>5165</u>	<u>725-000</u>	<u>Board of Directors - Education</u>	0.00
<u>5170</u>	<u>725-000</u>	<u>Publications, Subscriptions</u>	500.00
		IT books	300.00
		Misc. publications	200.00

APPLICATION SUPPORT DEPT.**DETAIL**

<u>5180</u>	<u>725-000</u>	<u>Legal Fees</u>				0.00
<u>5182</u>	<u>725-000</u>	<u>Arbitration</u>				0.00
<u>5190</u>	<u>725-000</u>	<u>Appraisal Review Board</u>				0.00
<u>5199</u>	<u>725-000</u>	<u>Taxpayer Liaison Expense</u>				0.00
<u>5200</u>	<u>725-000</u>	<u>Professional Services</u>				154,292.00
		<u>Mailing service - bulk mailing, printing</u>	<u>forms</u>	<u>(GD) rate</u>		
	ARB	Board orders	20,000	0.898	17,960.00	
	BPP	Renditions	24,500	0.806	19,747.00	
	BPP	Appraisal Notices	24,500	0.066	1,617.00	
	Comm	Appraisal Notices	20,000	0.066	1,320.00	
	Resid	Appraisal Notices	270,000	0.066	17,820.00	
	Deeds	HB3630 (formerly Homestead exemptions)	32,000	0.634	20,288.00	
	Resid	MH Post Cards (Formerly MH Renditions)			0.00	
	Deeds	Exemption Post Cards			52,000.00	
	Research	Variverge address scrub/CASS 4 times a yr.			1,540.00	
	Research	Go-Direct/Variverge pre-sort data changes			8,800.00	
		Go-Direct/Variverge - additional forms			13,200.00	
<u>5210</u>	<u>725-000</u>	<u>Supplemental Help</u>				0.00
<u>5225</u>	<u>725-000</u>	<u>Interest</u>				0.00
<u>5250</u>	<u>725-000</u>	<u>Contingency</u>				0.00

Total Operating Expenses	673,389.00
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Total Wages and Payroll Related Exp	774,281.47
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Total Payroll Taxes Mandatory	57,354.30
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TCDRS	122,619.69
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Total Application Support	<u><u>1,627,644.46</u></u>
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EL PASO CENTRAL APPRAISAL DISTRICT**2023- 2024** Current Budget

WAGES	10,296,602.68	9,471,370.78
PAYROLL RELATED EXPENSES	1,663,538.94	1,641,841.36
WAGES/PAYROLL RELATED EXPENSES TOTAL	11,960,141.62	11,113,212.14
PAYROLL TAXES/MANDATORY	1,458,350.70	1,338,838.52
TCDRS	1,868,750.27	1,314,626.27
OPERATING EXPENSES	5,937,323.24	5,278,860.70
CONTINGENCY 10% Operating Expenses	593,732.32	527,886.07
TOTAL WAGES AND OPERATING EXPENSES	21,818,298.15	19,573,423.70
PENSION UNFUNDED LIABILITY	150,000.00	150,000.00
STRATEGIC PLAN FOR REAL PROPERTY	120,000.00	165,000.00
MISC. INCOME	(50,000.00)	(50,000.00)
GRAND TOTAL	22,038,298.15	19,838,423.69

DEPARTMENTAL RECAP

	2023 - 2024	Current Budget
<u>ADMINISTRATION</u>	5,124,086.17	4,603,558.74
<u>VALUE</u>	1,759,955.65	1,825,260.28
<u>APPRAISAL REVIEW BOARD</u>	1,365,513.70	1,204,846.56
<u>DEEDS</u>	974,982.23	931,618.03
<u>CALL CENTER / ARCHIVES</u>	558,712.61	523,958.40
<u>BUSINESS PERSONAL PROPERTY</u>	1,413,684.30	1,239,760.42
<u>COMMERCIAL</u>	1,882,012.40	1,708,351.85
<u>RESIDENTIAL</u>	3,278,854.65	2,804,074.27
<u>COMPLIANCE</u>	556,869.31	541,316.29
<u>GEOGRAPHIC INFORMATION SYSTEMS</u>	1,003,647.84	936,378.48
<u>INFORMATION TECHNOLOGY</u>	2,542,334.83	2,125,940.15
<u>APPLICATION SUPPORT</u>	1,627,644.46	1,443,360.20
TOTAL WAGES & OPERATING EXP.	22,088,298.15	19,888,423.69
MISC. INCOME	(50,000.00)	(50,000.00)
Total Budget billable to Taxing Entities	22,038,298.15	19,838,423.69

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SECTION E

STAFF POSITIONS / SALARY SCHEDULE

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SALARY SCHEDULE FY 2023/2024

NO. POS	POSITION	SALARY RANGE	PAYROLL RELATED EXPENSE
1	Executive Director/Chief Appraiser	195,000 Set by BOD	67,586
1	Taxpayer Liaison	69,972 Set by BOD	31,336
1	Deputy Chief Appraiser	184,262 - 313,246	60,042
1	Chief Financial Officer	164,520 - 279,684	59,409
1	Chief People Officer	164,520 - 279,684	58,703
1	Director of Administrative Services	149,664 - 246,946	54,295
1	Director of Appraisal Services	149,664 - 246,946	54,295
1	Application Support Manager	110,706 - 171,594	45,436
1	Assistant Chief People Officer	110,706 - 171,594	41,486
1	GIS Manager	110,706 - 171,594	45,436
1	IT Manager	110,706 - 171,594	45,436
1	ARB/Procedures Manager	100,821 - 151,232	40,599
1	Business Personal Property Mgr	100,821 - 151,232	40,599
1	Commercial Manager	100,821 - 151,232	40,599
1	Residential Property Manager	100,821 - 151,232	40,524
1	Value Manager	100,821 - 151,232	40,599
1	Assistant IT Manager	90,019 - 135,028	38,356
1	Assistant Application Support Mgr	90,019 - 135,028	35,720
1	Call Center/Archives Manager	82,014 - 118,921	39,459
1	Senior Software Engineer	82,014 - 118,921	35,268
1	Compliance Manager	82,014 - 118,921	34,453
1	Deeds & Exemptions Manager	82,014 - 118,921	34,454
1	Office Manager	82,014 - 118,921	34,454
1	Commercial Assistant Manager	73,227 - 106,179	33,562
1	Residential Assistant Manager	73,227 - 106,179	33,067
1	ARB Assistant Manager	66,743 - 93,441	31,336
1	BPP Assistant Mgr	66,743 - 93,441	31,792
1	Deeds & Exemptions Assistant Mgr	66,743 - 93,441	31,255
1	GIS Assistant Mgr	66,743 - 93,441	31,336
1	People Engagement Manager	66,743 - 93,441	31,535
1	Programmer/Analyst	66,743 - 93,441	30,546
2	Software Developer	66,743 - 93,441	33,194 - 33,718
1	Systems Security Administrator	66,743 - 93,441	37,560
2	Training Facilitator	66,743 - 93,441	32,637
4	Value Analyst	66,743 - 93,441	36,426 - 37,192
3	Data Analyst	59,592 - 83,429	30,842 - 32,174
2	Value Analyst	59,592 - 83,429	32,711 - 34,133
8	Lead Appraiser IV	56,160 - 84,240	29,511 - 32,745
2	Appraiser IV	52,000 - 78,000	30,741 - 31,020
1	Lead GIS Specialist	52,000 - 78,000	29,483
1	Social Media Specialist	54,542 Set by BOD	25,633
6	Appraiser IV	49,088 - 71,344	27,259 - 27,583
3	Entry Appraiser IV	45,552 - 65,936	26,264
1	Financial Specialist	45,552 - 65,936	27,621
2	Fiscal Clerk II	45,552 - 65,936	29,060 - 29,874
3	GIS Specialist II	45,552 - 65,936	25,448 - 28,725
1	HR Generalist	45,552 - 65,936	25,585
1	Application Support Operation Spec	41,746 - 60,320	25,306
2	Appraiser III	41,746 - 60,320	25,820 - 25,896
1	Fleet Facilities Maintenance Lead	41,746 - 60,320	25,721
1	Legal Assistant	41,746 - 60,320	28,074
26	Appraiser II	39,936 - 55,744	23,987 - 25,820
1	Desktop Support Technician II	39,936 - 55,744	25,628
1	Executive Assistant	39,936 - 55,744	24,908
3	GIS Specialist I	39,936 - 55,744	24,238
1	IT PC Technician II	39,936 - 55,744	25,454
3	Lead Administrative Specialist	39,936 - 55,744	25,256 - 25,597
14	Administrative Specialist II	37,648 - 50,960	22,854 - 23,766
1	Application Support Specialist II	37,648 - 50,960	25,386
2	Field Specialist	37,648 - 50,960	23,670 - 24,095
1	Fleet Facilities Maintenance II	37,648 - 50,960	23,698
1	Receptionist II	37,648 - 50,960	23,692
1	Customer Service Representative II	35,568 - 46,384	23,450
1	Fiscal Clerk I	35,568 - 46,384	22,072
1	Accounting Clerk	33,696 - 42,224	21,315
13	Administrative Specialist I	33,696 - 42,224	21,315 - 22,066
1	Application Support Specialist I	33,696 - 42,224	21,575
1	Environmental Services	33,696 - 42,224	21,420
1	Customer Service Representative I	31,200 - 39,104	20,545
1	Receptionist I	31,200 - 39,104	21,315
152	TOTAL		

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SECTION F

CAPITAL EXPENDITURE LISTING

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EL PASO CENTRAL APPRAISAL DISTRICT

CAPITAL EXPENDITURES FOR FISCAL YEAR 2023/2024

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TOTAL CAPITAL EXPENDITURES

91,000.00

ADMINISTRATION

1610	Replacements	2,000.00
1610	Desk/LateralFile/Credenza	3,000.00

LITIGATION

1620	Dell Laptops (2)	3,000.00
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INFORMATION TECHNOLOGY

1610	BOD Multimedia Hardware	25,000.00
1620	Computer Equipment	38,000.00
1620	Liebert UPS Battery Replacement	20,000.00

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SECTION G

STRATEGIC PLAN FOR REAL PROPERTY AND VEHICLES

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**EL PASO CENTRAL APPRAISAL DISTRICT
5 YEAR - STRATEGIC PLAN FOR REAL PROPERTY**

Project	Cost Estimate	Description	Location	Objective / Notes
FY 2023 / 2024				
Network Cables	120,000	Replace Existing Network Cables	Building	Staggered install
Total FY 2024	<u><u>120,000</u></u>			
FY 2024 / 2025				
Network Cables	120,000	Replace Existing Network Cables	Building	Staggered install
Total FY 2025	<u><u>120,000</u></u>			
FY 2025 / 2026				
Network Cables	120,000	Replace Existing Network Cables	Building	Staggered install
Total FY 2026	<u><u>120,000</u></u>			
FY 2026 / 2027				
Solar Panels	200,000	Solar Panel Installation	Roof	Energy conservation
Total FY 2027	<u><u>200,000</u></u>			
FY 2027 / 2028				
Vehicles	320,000	Replace 8 Vehicles @ \$40,000 ea.	EPCAD	Start replacing current fleet of 25 vehicles - staggered
Total FY 2026	<u><u>320,000</u></u>			

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SECTION H

CALENDAR: 2023/2024

BUDGET PROCESS

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EPCAD 2023/2024

BUDGET PROCESS CALENDAR

Executive Director & Management staff meet to discuss goals and objectives based on the tax calendar, previous year experience, current needs and long-term goals.	October-December
Based on previous discussion with staff and Board and agreed upon objectives, departments begin compiling budgets.	January
Executive Director, Division Directors and Chief Financial Officer review proposed departmental budgets for accuracy, duplications, conformance to overall District objectives.	February-March
Budget Advisory Committee Reviews Preliminary Budget. ***** Preliminary Budget submitted to Board of Directors. Preliminary Budget to taxing entities. *****	March 1-31 ***** March 1-14 March 1-14
Board Budget Advisory Committee meets for second review of preliminary budget and makes additional changes if deemed necessary and prudent.	April 1-15
Preliminary Budget reviewed by entire board and date set for public hearing. (Budget Workshop.)	April 15-30 Budget Workshop
No later than the 10 th day before a public hearing. (1) a written notice of the date, time and place fixed for the hearing shall be delivered by the Secretary of the Board to the presiding officer of the governing body of each taxing unit participating in the District; and (2) The Chief Appraiser shall give notice of the public hearing in a 1/4 page ad in a newspaper of general circulation setting out the time, date and place of the public hearing and setting out a summary of the proposed budget.	May 6 May 8
Public hearing and final Board review of preliminary budget with possible adoption. Budget must be adopted by June 15, 2023. Substantial compliance with Property Tax Code.	May 19, Board Meeting
As soon as possible, taxing entities provided with copies of the adopted budget for their review and use in their budget process.	Following Adoption
If governing bodies of a majority of the voting entities (school districts, County and incorporated towns and cities) adopt resolutions disapproving the budget and file them with the Secretary of the Board within 30 days after its adoption, the budget does not take effect.	30 Days Following Adoption
The Board shall adopt a new budget within 30 days of the disapproval.	30 Days After Disapproval

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